

Philadelphia Parking Authority				
Monthly Parking Application				
Monthly Parking		Parking Garage: Independence Mall		
Customer Information FUTURE COMMUNICATION WILL BE SENT BY MAIL AND EMAIL. PLEASE BE SURE TO PRINT LEGIBLY.	Customer Name			
	Attention			
	Address			
	Apt Number			
	City/State/Zip			
	Day Phone			
	Alternate Phone			
	Email Address			
	Email Address cont.			
	Business Address			
	City/State/Zip			
	Work Phone			
	Vehicle	State/License Plate:	Color:	
		Make:	Model:	
Invoicing	Would you like an invoice mailed every month:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
	Would you like an invoice emailed each month:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Additional Information	Monthly Parking Card will be used by:			
	Is there anything else we should know about your account:			
Correspondence	All Inquiries, Payments, and other correspondence regarding your monthly parking account should be directed to:	Philadelphia Parking Authority Attn: Monthly Parking 701 Market Street, Suite 5400 Philadelphia, PA 19106 Phone: (215) 683-9687/9688 Fax: (215) 683-9492 Email: ppamonthlyparking@philapark.org		
Terms and Conditions	Please read and acknowledge the conditions of the monthly parking contract as printed on the reverse side of the form			
	Customer Number:			
	Card Number:			
	Did Customer Sign Up For Ach:	<input type="checkbox"/> Yes <input type="checkbox"/> No		
	If Yes (select the attached form and indicate here):	Check or Credit Card		
	Comments:			

TERMS AND CONDITIONS FOR MONTHLY PARKING

1. The monthly parking badge entitles the badge holder to access privileges at the parking facility identified on the application. The card does not entitle the holder to reserved parking in a specific parking space unless they are paying for a reserved space.
2. The monthly badge holders are only allowed to park one car at a time. The badge must be used for every entry and every exit. In the event you do not have your pass, the badge user will have to complete an exception card and present a valid photo id. Any other use, constitutes a violation of the terms of this agreement and may be cause for revocation of the monthly parking privileges.
3. Unless arrangements are made with the Authority, payments for monthly parking are due no later than the 1st of each month. A late charge of \$25.00 will be assessed if payment is not received by the 5th of the month for which payment is due. Parking privileges will be suspended or terminated if payment is not received by the specific date and legal action will be taken to obtain the monies due.
4. Available payment options include Automatic Debit, Credit Card, Checks, or Money Orders. Acceptable forms of payment at the garages are Checks, Money Orders, and Credit Cards. Payments that are mailed must be made by check or money order, made payable to the Philadelphia Parking Authority and must be sent to:

The Philadelphia Parking Authority
Monthly Parking Department
701 Market Street-
Suite 5400
Philadelphia, PA 19106

5. There is a \$25.00 charge for replacement of a lost monthly parking badge or hang tag.
6. The monthly badge holder is to park one motor vehicle at the holder's risk. Charges are for the use of parking space only. Only a license granted hereby and no bailment is created. We assume NO liability for loss due to fire, collision, vandalism, theft, or otherwise to the car or its contents. When car is parked by attendant leave ignition key only.
7. The Philadelphia Parking Authority reserves the right to terminate the parking privileges of any patron who is abusive, discourteous, profane, or threatening to any other parking patron or to any employee of the Philadelphia Parking Authority.
8. Any person who engages in any activity to circumvent the receipt of appropriate parking fees due to the Philadelphia Parking Authority will be permanently terminated from the monthly badge program, will be held responsible for any uncollected fees, and may be liable for prosecution under criminal law.

I hereby agree to accept and abide by all the terms and conditions for monthly card as outlined above.

Signature _____

Date _____

Retain a copy of both sides of this form for your records, and return the original to Philadelphia Parking Authority.



701 MARKET STREET
Suite 5400
PHILADELPHIA, PA 19106
215.683.9600

October 2, 2020

Dear Valued Monthly Patron,

We're pleased to announce that we've adopted a new solution that allows monthly patrons to submit payment online, via a secure website hosted by TD bank. The new billing solution allows customers to pay using all major credit cards or directly from their bank account.

No more paper, no more stamps, no more dropping off or visiting the office to make a payment, and no more headaches! Monthly Patrons will now enjoy the convenience of managing their accounts 24 hours 7 days a week. Effective November 1, 2020, all payments will be due by the 1st of the month. We will no longer have a five-day grace period. **All current ACH customers will have to enroll their own accounts.** The late fee will remain \$25.00. Effective January 1, 2021, all monthly payments will have to be paid online.

The transition is simple. Next time a payment is due, monthly patrons can visit our website www.philapark.org and click on the Monthly Parking Payment icon located on the home page or visit <https://tdbank.billeriq.com/ebpp/PPA>. After payment is made, customers' will receive an automatic email receipt for their records and have the option to enroll. Benefits of enrolling include bill notifications by email and the opportunity to sign up for Auto Pay via check or credit card.

We're looking forward to the transition and hope you enjoy the simplified process as well. Please review the login instructions on the next page. We're excited to say goodbye to our old billing ways and welcome a more efficient system that saves our customers' time. Please let us know if you have any questions and have a great day!

Thanks,

The Philadelphia Parking Authority
Revenue Control Department
Monthly Parking
(215) 683-9687
PPAMONTHLYPARKING@PHILAPARK.ORG



www.philapark.org



Monthly Parking Online Payment Instructions

No more paper, no more stamps, no more dropping off or visiting the office to make a payment, and no more headaches!

Completing an Online Payment

1. To login visit www.philapark.org or <https://tdbank.billeriq.com/ebpp/PPA/>.
2. Select the Guest Payment option.
3. Customer Number is the code on your invoice for example PPA01.
4. The billing zip code must match the address where the invoices are sent each month.

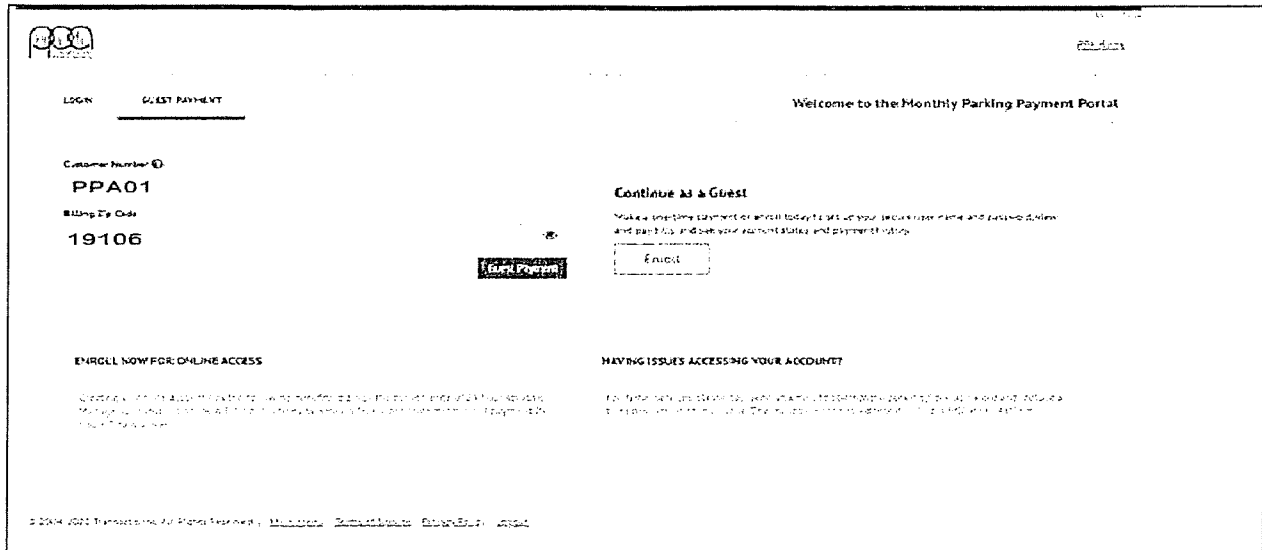
The screenshot shows the PPA Monthly Parking Payment Portal. At the top left is the PPA logo. In the top right corner, it says "ENROLL HERE" and "PPA Home". Below the logo, there are two tabs: "LOGIN" and "GUEST PAYMENT", with "GUEST PAYMENT" being the active tab. The main heading reads "Welcome to the Monthly Parking Payment Portal".

Under "GUEST PAYMENT", there are two input fields: "Customer Number" and "Billing Zip Code". Below these fields is a "Guest Payment" button. To the right of the input fields, there is a "Continue as a Guest" section with the text: "Make a one-time payment or enroll today to set up your secure user name and password, view and pay bills, and see your account status and payment history." Below this text is an "Enroll" button.

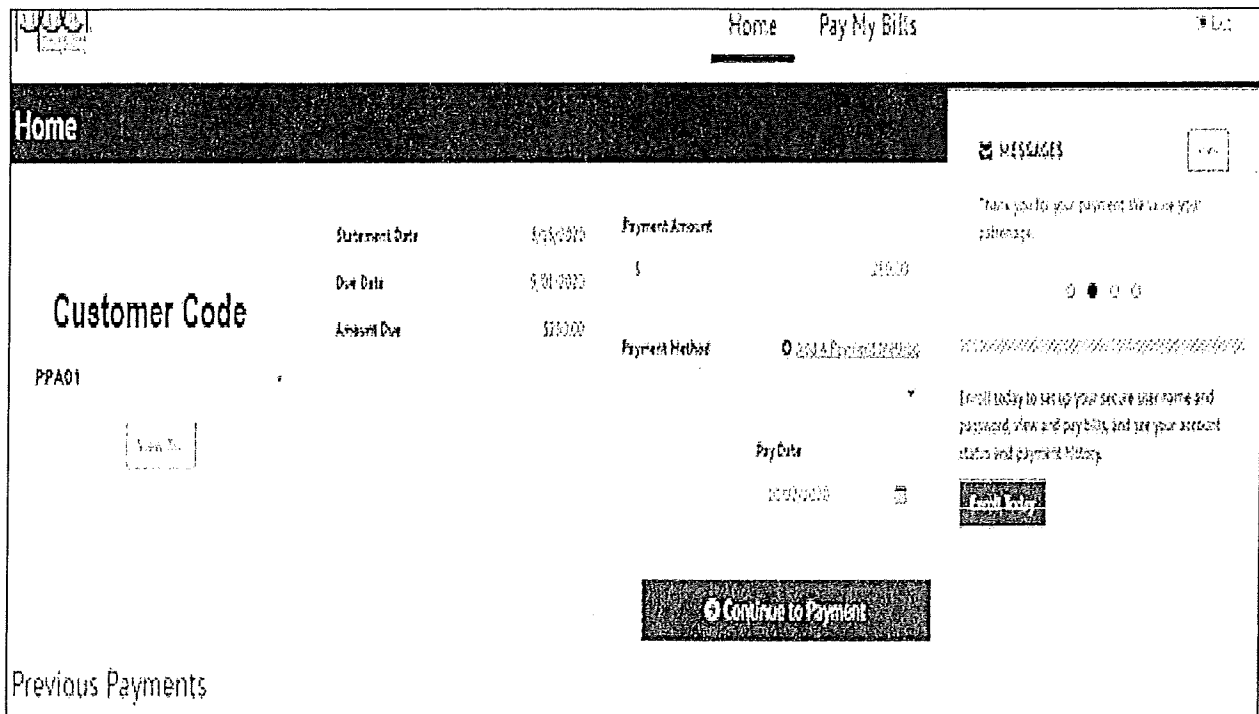
At the bottom of the page, there are two sections: "ENROLL NOW FOR ONLINE ACCESS" and "HAVING ISSUES ACCESSING YOUR ACCOUNT?".

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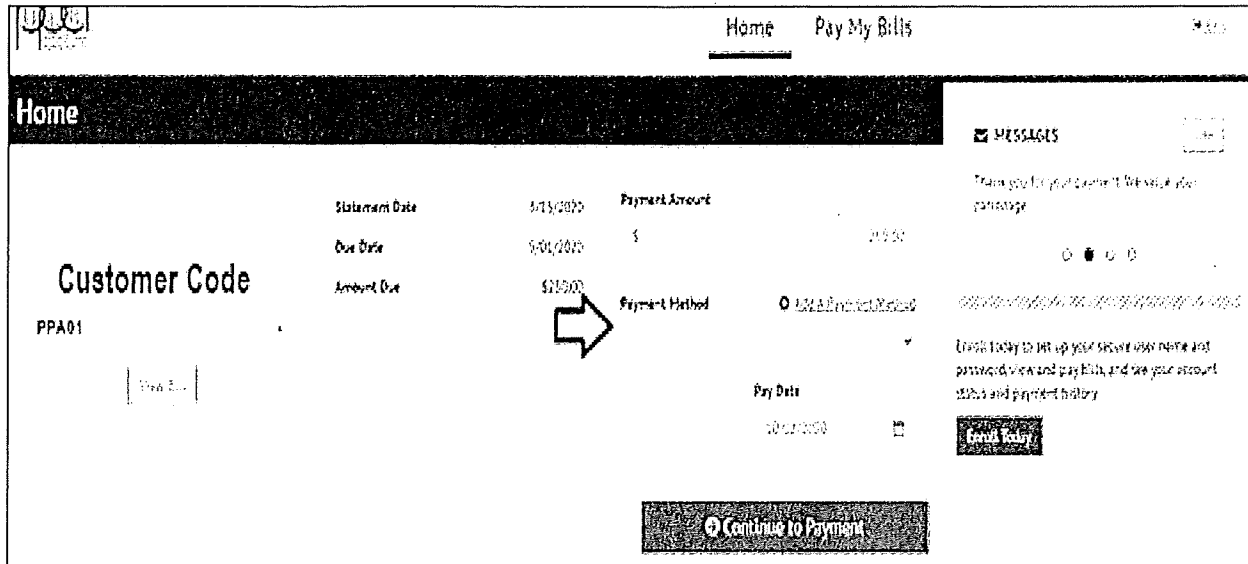
PPA Monthly Parking Online Payment Instructions October 2020



- Once you login, you will see your Customer Code. This confirms that you are making a payment for your account. You will also see the amount due.

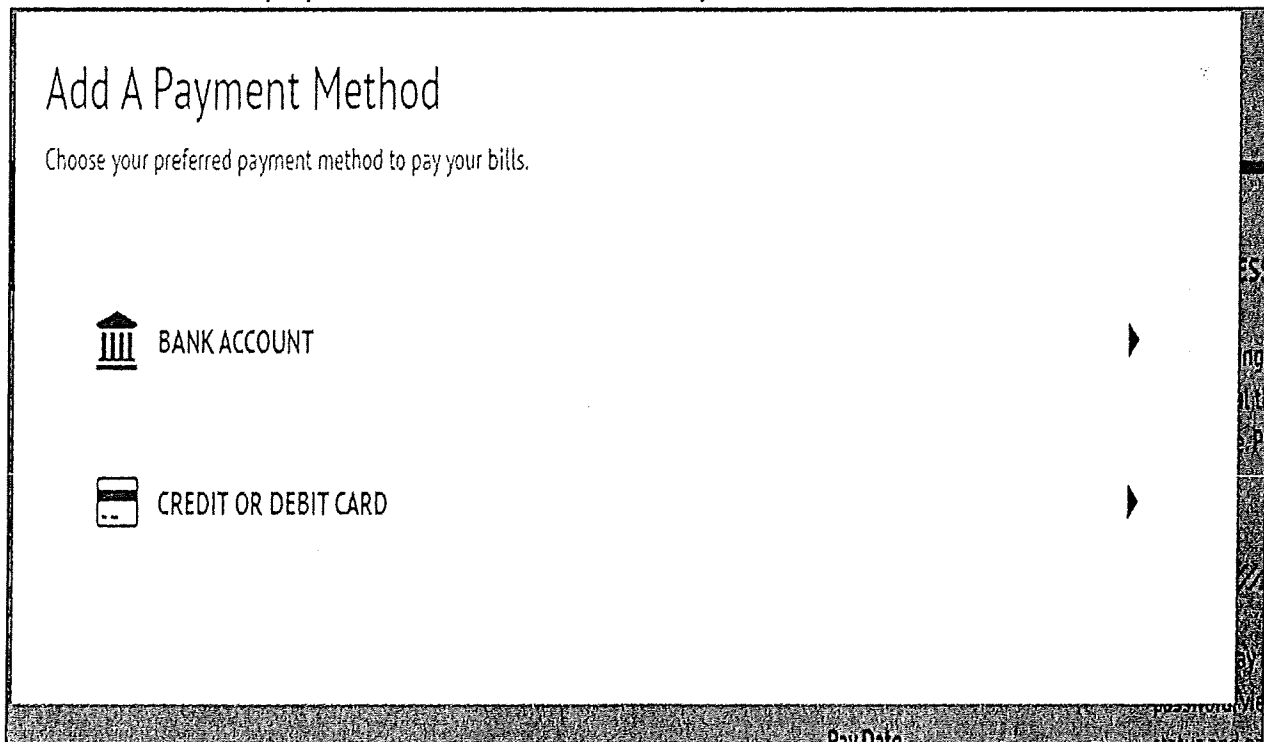


6. To make your payment select to add a Payment Method.



7. Once you select Payment Method, the Add a Payment Method screen will appear.

8. Select the payment method and enter your information.



9. Once the information has been saved, you will return to the Home page.

10. Your payment will appear in the Payment Method Field.

11. Select your pay date.

12. Then proceed to Continue to Payment.

The screenshot shows the PPA online payment interface. At the top, there are navigation links for 'Home' and 'Pay My Bills'. Below this is a 'Home' header. On the left, the 'Customer Code' is listed as 'PPA01'. In the center, there is a table with the following information:

Statement Date	07/31/2020	Payment Amount	\$ 250.00
Due Date	09/01/2020		
Amount Due	\$250.00	Payment Method	BANK, NATIONAL ASSOCIATION *****
		Pay Date	10/02/2020

Below the table, there is a large arrow pointing to a button labeled 'Continue to Payment'. To the right of the table, there is a 'MESSAGES' section with a notification: 'Thank you for your payment. We value your patronage.' Below this, there is a 'Direct Entry' button. At the bottom left, there is a link for 'Previous Payments'.

13. The Continue to Payment button will take you to the Verify Payment screen.

The screenshot shows the 'Verify Payment' screen. At the top, there are navigation links for 'Home' and 'Pay My Bills'. Below this is a 'Verify Payment' header. On the left, there is a 'PAYMENT SUMMARY' section with the following information:

1 Bill	\$250.00	Payment Method	BANK, NATIONAL ASSOCIATION * v
		Payment Date	10/02/2020

Below the summary, there is a section for 'Terms and Conditions' with the following text:


These terms and conditions are designed to provide you information on the services we provide and outline important conditions that apply to your using this service. TDBank and various third party vendors provide the Internet bill presentation and payment service. It is subject to the consumer banking regulatory protections described in Regulation E of the Electronic Fund Transfers Act. When you open your account with us, or any third party vendor acting on our behalf, you, and any person you authorize to perform functions on your account, agree to these terms and conditions.

1. Erroneous Instructions. If we receive a payment instruction authorized by you and the instruction is erroneous in any way, we shall have no obligation or liability for the error.
2. Transaction Limitations. Please be aware that certain types of bank accounts have limits on the numbers of transfers or withdrawals that may be made per month. Your bank may refuse transfers which would exceed such limits. So we recommend you check with your bank in determining what limitations are.

Below the terms and conditions, there is a 'Print Terms and Conditions' link. At the bottom, there is a 'Make Payment' button and a 'Cancel' link. There is also a checkbox for 'By checking this box you agree to the terms and conditions stated above.' and a paragraph of text: 'By clicking the Pay button I, PPA, confirm that today, Friday October 02, 2020, I am authorizing a one-time debit from my Checking account ending in *****3456 with routing number *****6150 in the amount of \$250.00 USD to be remitted to THE PHILADELPHIA PARKING AUTHORITY. This debit will occur on or after Monday October 05, 2020. Payments confirmed before Friday, October 02, 2020 5:00 PM ET will be posted on Monday, October 05, 2020. Payments confirmed after Friday, October 02, 2020 5:00 PM ET will be posted on Tuesday, October 06, 2020. If you have any questions regarding this transaction, or want to cancel or revoke your authorization for this transaction, please call 215-685-9667.'

14. Please read the Terms and Conditions.

- 15. Type in your email address.
- 16. Check the Box that says you agree to the Terms and Conditions.
- 17. Select Make Payment.


Home Pay My Bills
Exit

Verify Payment

③ PAYMENT SUMMARY

1 BILL \$250.00

Payment Method Add A Payment Method

BANK, NATIONAL ASSOCIATION * ▾

Payment Date

10/02/2020

Payments confirmed before Friday, October 02, 2020 5:00 PM ET will be posted on Monday, October 05, 2020. Payments confirmed after Friday, October 02, 2020 5:00 PM ET will be posted on Tuesday, October 06, 2020.

Customer Name Email

Philadelphia Parking Authority

[Update Customer and Address Information](#)

By checking this box you agree to the terms and conditions stated above.

By clicking the Pay button I, PPA, confirm that today, Friday October 02, 2020, I am authorizing a one-time debit from my Checking account ending in ****3456 with routing number ****6150 in the amount of \$250.00 USD to be remitted to THE PHILADELPHIA PARKING AUTHORITY. This debit will occur on or after Monday October 05, 2020.

Payments confirmed before Friday, October 02, 2020 5:00 PM ET will be posted on Monday, October 05, 2020. Payments confirmed after Friday, October 02, 2020 5:00 PM ET will be posted on Tuesday, October 06, 2020.


If you have any questions regarding this transaction, or want to cancel or revoke your authorization for this transaction, please call 215-683-9687.


Terms and Conditions

These terms and conditions are designed to provide you information on the services we provide and outline important conditions that apply to your using this service. TDBank and various third party vendors provide the Internet bill presentation and payment service. It is subject to the consumer banking regulatory protections described in Regulation E of the Electronic Fund Transfers Act. When you open your account with us, or any third party vendor acting on our behalf, you, and any person you authorize to perform functions on your account, agree to these terms and conditions.

1. Erroneous Instructions. If we receive a payment instruction authorized by you and the instruction is erroneous in any way, we shall have no obligation or liability for the error.
2. Transaction Limitations. Please be aware that certain types of bank accounts have limits on the numbers of transfers or withdrawals that may be made per month. Your bank may refuse transfers which would exceed such limits, so we recommend you check with your bank to determine what limitations are.

[Print Terms and Conditions](#)





Cancel

- 18. A Payment Confirmation will appear. It confirms that your payment has been completed and provides a confirmation number. You can print the confirmation page. The receipt will also be emailed to you.

Confirmation

Thank You! Your payment has been made.

[Print Confirmation Page](#)

	Payment Date	10/02/2020
	Payment Method	NATIONAL ASSOCIATION ****3456
Philadelphia Parking Authority	Total Payment	\$250.00

701 Market Street
Philadelphia, PA 19106

You have been provided a confirmation number. Please save this page for your records.

Payments confirmed before Friday, October 02, 2020 5:00 PM ET will be posted on Monday, October 05, 2020. Payments confirmed after Friday, October 02, 2020 5:00 PM ET will be posted on Tuesday, October 06, 2020.

If you have any further questions about payments to THE PHILADELPHIA PARKING AUTHORITY, please contact our office at 215-683-9687.

Description	Reference Number	Confirmation #	Payment Amount	Number of Bills
10th and Ludlow	PPA01	3103626143	\$250.00	1

[Enroll With Your Current Information](#)
 [Return to Home](#)
 [Log Out](#)

Enrolling Option 1

1. Enrolling is simple. You can Enroll on the main screen by selecting Guest Payment and Enroll. Then follow the instructions 2-14 below.

Enrollment Option 2

1. At the bottom of the payment confirmation page, please select Enroll with your Current Information.

Confirmation

Thank You! Your payment has been made.

[Print Confirmation Page](#)

Payment Date	10/02/2020
Payment Method	, NATIONAL ASSOCIATION *****3456
Total Payment	\$250.00

Philadelphia Parking Authority
701 Market Street
Philadelphia, PA 19106

You have been provided a confirmation number. Please save this page for your records.

Payments confirmed before Friday, October 02, 2020 5:00 PM ET will be posted on Monday, October 05, 2020. Payments confirmed after Friday, October 02, 2020 5:00 PM ET will be posted on Tuesday, October 06, 2020.

If you have any further questions about payments to THE PHILADELPHIA PARKING AUTHORITY, please contact our office at 215-683-9687.

Description	Reference Number	Confirmation #	Payment Amount	Number of Bills
10th and Ludlow	PPA01	3105626143	\$250.00	1

[Enroll With Your Current Information](#)
 [Return to Home](#)
 [Log Out](#)

2. When you select the Enrollment option. You will be taking to an Account Setup page.
3. Your basic demographic information will prepopulate.
4. If everything is correct, please select continue to Login page.

Account Setup

PROFILE LOGIN & PASSWORD TERMS OF SERVICE PAYMENT ACCOUNTS

Name
Customer Name
Philadelphia Parking Authority

Contact Info
Phone
215-682-9687 Telephone
Add Another Telephone Number
Email
PPAMONTHLYPARKING@PHILAPARK.ORG
Add Another Email Address

Billing Address
Country
United States
Address
701 Market Street
Address2
6th Floor
City
Philadelphia State
PA - Pennsylvania
ZIP Code
19106

[Continue to Login & Password](#)

5. You will leave the Profile screen and will now be on the Login & Password screen.
6. This is where you Create an Account.
7. After inputting the required information, Select the Continue to Terms.

Create an Account

Choose a Security Image and give it a label

You'll see your selected security image and label in small notifications. When you see your image and label on a notification, you can be sure it is from us.

Give your image a label

Choose Your Security Questions

We'll use these questions to help verify your identity if you forget your login credentials. Make sure you give answers that you can easily remember.

Question 1
What is your grandmother's maiden name on your father's side?
Answer 1

Question 2
What is your grandmother's maiden name on your mother's side?
Answer 2

Question 3
How many brothers and sisters did your mother have?
Answer 3

[Go Back](#) [Continue to Terms of Service](#)

8. Read the Terms of Service.
9. When complete agree by clicking the box and select Continue to Payment Accounts.

The screenshot shows the 'Account Setup' page for the Philadelphia Parking Authority. The navigation menu includes 'PROFILE', 'LOGIN & PASSWORD', 'TERMS OF SERVICE' (which is underlined), and 'PAYMENT ACCOUNTS'. The 'Terms of Service' section is active, displaying the heading 'ELECTRONIC RECORDS DISCLOSURE AND AGREEMENT'. Below this heading, there is a paragraph of text explaining the service and the agreement process. A bulleted list follows, detailing the types of materials provided electronically. At the bottom of the text, there is a checkbox with a speech bubble icon and the text: 'By clicking this box, you are enrolling in this service and have read and agree to the Terms of Service for this site.' In the bottom right corner, there are two buttons: 'Go Back' and 'Continue To Payment Accounts'.

PPA Home

Account Setup

✓ PROFILE ✓ LOGIN & PASSWORD **TERMS OF SERVICE** PAYMENT ACCOUNTS

Terms of Service

Please Read and Agree to the Terms of Service [Print Terms of Service](#)

ELECTRONIC RECORDS DISCLOSURE AND AGREEMENT

Welcome to Philadelphia Parking Authority Monthly Parking Payment Portal Service (the "Service"). As part of the enrollment process and in order to use the Service, you must agree to the terms and conditions governing the use of the Service (referred to as the "Terms of Service"). You must also agree to receive a copy of the Terms of Service and other "Materials" (as defined below) in electronic form only, instead of receiving paper copies. We will need your consent to provide you with these Materials electronically. Therefore, please review the terms of this Electronic Records Disclosure and Agreement (the "Agreement") prior to giving your consent. PLEASE ALSO PRINT AND RETAIN A COPY OF THIS AGREEMENT FOR YOUR RECORDS.

Materials You Will Receive Electronically. By providing your consent under this Agreement, you agree that we will provide you with the following documents and information (the "Materials") solely in electronic form:

- All notices, disclosures, documents and other information that we are required by applicable law to provide or make available to you in writing ("Required Legal Information") about the Service, any methods of payment available through the Service or any payment error.

By clicking this box, you are enrolling in this service and have read and agree to the Terms of Service for this site.

[Go Back](#) **Continue To Payment Accounts**

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10. The Add a Payment Method Screen will populate.
11. This is where you enter your Bank or Credit Card information.
12. When complete check the box that you agree to Add Account.
13. You also have the option to add the Account Later.

Having Issues Accessing Your Account?

For faster services, please send an email to ppamonthlyparking@philapark.org or call (215) 683-9687. If emailing please include a brief description of your issue.

The mailbox is monitored Monday-Friday 8:00am to 4:00pm.