



Monthly Parking  
701 Market Street  
Suite 5400  
Philadelphia, PA 19106

January 6, 2026

Welcome to the Philadelphia Parking Authority's Contractor Parking Program!

We're pleased to let you know that when submitting your contractor application, you now have the option to pay online. After you submit your application, our department will send you payment instructions by email so you can set up your account in the new online payment system.

When you pay online, you'll receive an automatic email receipt for your records. Once your payment is processed, we will activate your virtual placard.

By enrolling in the system, you'll also enjoy added benefits, including:

- Email notifications when your bill is ready
- The option to sign up for Auto Pay using a check or credit card

Please review the login instructions on the next page to get started.

We're excited to move away from our old billing process and bring you a system that saves time and keeps things simple. If you have any questions, please don't hesitate to contact us.

Thank you and have a great day!

Warm Regards,

The Philadelphia Parking Authority  
Contractor Parking Department



## Contractor Parking Online Payment Instructions

**No more paper, no more stamps, no more dropping off or visiting the office to make a payment, and no more headaches!**

### Enrolling in our Online Payment System

**1. Go to the Login Page**

Visit <https://tdbank.billeriq.com/ebpp/PPAPMC/Login/Index>.

**2. Select “Enroll”**

On the main screen, click **Enroll** to begin the process.

A screenshot of a web page for the Onstreet Parking Management Contractor Portal. The top navigation bar includes the PPA logo, a 'PPA Home' link, and an 'English (US)' dropdown. Below the navigation, there are two tabs: 'LOGIN' (which is selected) and 'GUEST PAYMENT'. The main content area is titled 'Welcome to the Onstreet Parking Management Contractor Portal'. It features a 'Required Fields' section with 'Login ID' and 'Password' input fields. To the right of these fields is a box containing a 'Don't have a Login ID?' link, a 'Forgot your Login ID?' link, and a 'Password Help?' link. A large blue 'Enroll' button is positioned next to the 'Don't have a Login ID?' link. Below this section are two boxes: 'ENROLL NOW FOR ONLINE ACCESS' and 'HAVING ISSUES ACCESSING YOUR ACCOUNT?'. The 'ENROLL NOW FOR ONLINE ACCESS' box contains text about the benefits of an online account. The 'HAVING ISSUES ACCESSING YOUR ACCOUNT?' box contains a contact email and a note about monitoring times.

### 3. Account Setup

- Enter **one license plate number** for your account.
- Enter the **zip code** listed on your application.
- Select **Validate**. Your demographic information should appear.

Account Setup

To verify your identity, we need your State/License Plate and Billing Zip Code

\* Required Fields

\* State/License Plate

\* Billing Zip Code

 

### 4. Create Your Account

- Confirm that your information is correct.
- Choose a **login** and **password**.
- Click **Continue to Terms**.
- *[Insert Screenshot of Create Account screen]*

### 5. Agree to the Terms of Service

- Review the Terms of Service carefully.
- Check the box to agree.

PPA  
PHILADELPHIA  
Parking Authority

PPA Home

## Account Setup

PROFILE    LOGIN & PASSWORD    TERMS OF SERVICE    PAYMENT ACCOUNTS

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**Name**

Customer Name

**Billing Address**

Country

Address

Address2

<input type="text" value="Philadelphia"/>	<input type="text" value="PA - Pennsylvania"/>
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ZIP Code

**Contact Info**

Phone  
 Telephone

[Add Another Telephone Number](#)

Email

[Add Another Email Address](#)

Continue to Login & Password

- o Select **Continue to Payment Accounts**.

## 6. Add a Payment Method

- o Enter your **bank account or credit card** information.
- o Check the box to agree to add the account.
- o Click **Add Account**.
- o *Note: You may choose to add a payment method later, but payments cannot be submitted until one is added.*

**BANK ACCOUNT**

**Account Type**  
 Personal  Business

**Banking Type**  
 Checking Account  Savings Account

**Give This Account a Nickname**

**Name on the Account**  
 Philadelphia Parking Authority

**Routing Number**  
 123456789

**CITIZENS BANK, NATIONAL ASSOCIATION**

**Account #**  
 123456

**Re-enter Account #**  
 123456

**Pay to the Order of**

**123456789 000123456 1111**

**Routing Number** **Account Number**

Make sure to use your bank account number, not your ATM or Debit card number.

By selecting 'Agree and Add Account', you authorize the information you've provided on the above account to be used for creation of a charge to the account listed above. You also affirm that the information you provided is correct, that you are a signer on the account above and there are available funds to cover the amount of any transactions that you authorize.

Agree and Add Account

**CREDIT OR DEBIT CARD**

**ADD LATER**

**Go Back** **Finish Enrollment**

You may select a default payment method now. After enrollment you can manage your payment methods.

**BANK ACCOUNT**

**CREDIT OR DEBIT CARD**

**Give This Account a Nickname**

**Full Name on Card**  
 Philadelphia Parking Authority

**Card Number**  
   

**Expiration Date**  
 MM/YY

**Country**  
 United States

**City**  
 Philadelphia

**Address**  
 701 Market Street

**State**  
 PA - Pennsylvania

**Address2**  
 (optional)

**Zip Code**  
 19106

By selecting 'Agree and Add Account', you authorize the information you've provided on the above account to be used for creation of a charge to the account listed above. You also affirm that the information you provided is correct, that you are a signer on the account above and there are available funds to cover the amount of any transactions that you authorize.

Agree and Add Account

**ADD LATER**

**Go Back** **Finish Enrollment**

## 7. Finish Enrollment

Select **Finish Enrollment** to complete the process.

### Having Trouble Accessing Your Account?

For faster service, please:

- **Email:** JUrsbruck@philapark.org
  - Include a brief description of your issue.
    - **Call:** (215) 683-9745

*Support hours: Monday–Friday, 7:00 AM – 3:00 PM*