



Monthly Parking
701 Market Street
Suite 5400
Philadelphia, PA 19106

January 6, 2026

Welcome to the Philadelphia Parking Authority's Contractor Parking Program!

We're pleased to let you know that when submitting your contractor application, you now have the option to pay online. After you submit your application, our department will send you payment instructions by email so you can set up your account in the new online payment system.

When you pay online, you'll receive an automatic email receipt for your records. Once your payment is processed, we will activate your virtual placard.

By enrolling in the system, you'll also enjoy added benefits, including:

- Email notifications when your bill is ready
- The option to sign up for Auto Pay using a check or credit card

Please review the login instructions on the next page to get started.

We're excited to move away from our old billing process and bring you a system that saves time and keeps things simple. If you have any questions, please don't hesitate to contact us.

Thank you and have a great day!

Warm Regards,

The Philadelphia Parking Authority
Contractor Parking Department



Contractor Parking Online Payment Instructions

No more paper, no more stamps, no more dropping off or visiting the office to make a payment, and no more headaches!

Enrolling in our Online Payment System

1. Go to the Login Page

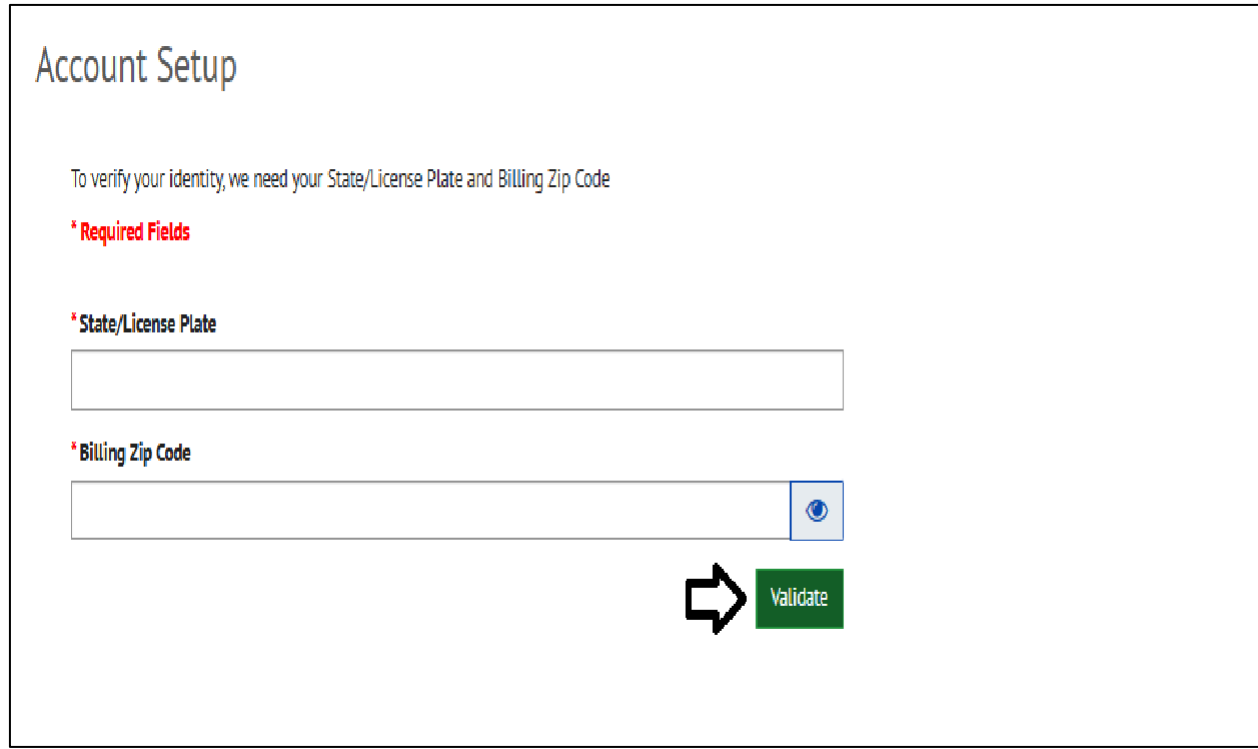
Visit <https://tdbank.billeriq.com/ebpp/PPAPMC/Login/Index>.

2. Select “Enroll”

On the main screen, click **Enroll** to begin the process.

3. Account Setup

- Enter **one license plate number** for your account.
- Enter the **zip code** listed on your application.
- Select **Validate**. Your demographic information should appear.



The screenshot shows a web form titled "Account Setup". Below the title, a message states: "To verify your identity, we need your State/License Plate and Billing Zip Code". A red asterisk followed by the text "Required Fields" is positioned above the input fields. There are two input fields: the first is labeled "* State/License Plate" and the second is labeled "* Billing Zip Code". The second field has a small blue icon with a magnifying glass to its right. Below the input fields, there is a large green arrow pointing right, followed by a green button labeled "Validate".

4. Create Your Account

- Confirm that your information is correct.
- Choose a **login** and **password**.
- Click **Continue to Terms**.
- *[Insert Screenshot of Create Account screen]*

5. Agree to the Terms of Service

- Review the Terms of Service carefully.
- Check the box to agree.

PPA Home

Account Setup

PROFILE LOGIN & PASSWORD TERMS OF SERVICE PAYMENT ACCOUNTS

Name

Customer Name

Philadelphia Parking Authority

Billing Address

Country

United States

Address

701 Market Street

Address2

(optional)

City

Philadelphia

State

PA - Pennsylvania

ZIP Code

19106

Contact Info

Phone

215-683-9687 Telephone

[Add Another Telephone Number](#)

Email

PPAMONTHLYPARKING@PHILAPARK.ORG

[Add Another Email Address](#)

Continue to Login & Password

- Select **Continue to Payment Accounts**.

6. Add a Payment Method

- Enter your **bank account** or **credit card** information.
- Check the box to agree to add the account.
- Click **Add Account**.
- *Note: You may choose to add a payment method later, but payments cannot be submitted until one is added.*

BANK ACCOUNT

Account Type

Personal
Business

Banking Type

Checking Account
Savings Account

Give This Account a Nickname

Name on the Account

Routing Number

CITIZENS BANK, NATIONAL ASSOCIATION

Account #

Re-enter Account #

Pay to the Order of

123456789
000123456
1111

Routing Number
Account Number

Make sure to use your bank account number, not your ATM or Debit card number.

By selecting 'Agree and Add Account', you authorize the information you've provided on the above account to be used for creation of a charge to the account listed above. You also affirm that the information you provided is correct, that you are a signer on the account above and there are available funds to cover the amount of any transactions that you authorize.

☒ Agree and Add Account

CREDIT OR DEBIT CARD

ADD LATER

Go Back
Finish Enrollment

BANK ACCOUNT

CREDIT OR DEBIT CARD

Give This Account a Nickname

Full Name on Card

Card Number

Expiration Date

Country

United States

Address

Address2

City

State

PA - Pennsylvania

Zip Code

By selecting 'Agree and Add Account', you authorize the information you've provided on the above account to be used for creation of a charge to the account listed above. You also affirm that the information you provided is correct, that you are a signer on the account above and there are available funds to cover the amount of any transactions that you authorize.

☐ Agree and Add Account

ADD LATER

Go Back
Finish Enrollment

7. Finish Enrollment

Select **Finish Enrollment** to complete the process.

Having Trouble Accessing Your Account?

For faster service, please:

- **Email:** JUrsbruck@philapark.org
 - Include a brief description of your issue.
- **Call:** (215) 683-9745

Support hours: Monday–Friday, 7:00 AM – 3:00 PM