October 18, 2021

Dear Valued Monthly Patron,

We would like to welcome you to the Philadelphia Parking Authority Monthly Parking program. You will receive an email in the next seven to ten days. The email will provide your customer code which is needed for the online payment system. Please do not try to login before the 19th of the following month. Next time a payment is due, you can visit our website www.philapark.org and click on the Monthly Parking Payment icon or visit https://tdbank.billeriq.com/ebpp/PPA. You will receive an automatic email receipt for your records. You will have the option to enroll. Benefits of enrolling include bill notifications by email and the opportunity to sign up for Auto Pay via check or credit card.

Please review the login instructions on the next page. We’re excited to say goodbye to our old billing ways and welcome a more efficient system that saves our customers’ time. Please let us know if you have any questions and have a great day!

Thanks,

The Philadelphia Parking Authority
Revenue Control Department
Monthly Parking
No more paper, no more stamps, no more dropping off or visiting the office to make a payment, and no more headaches!

Completing an Online Payment

1. To login visit www.philapark.org and go to the Garages page and select Monthly Parking Payment Portal or https://tdbank.billeriq.com/ebpp/PPA/.
2. Select the Guest Payment option.
3. Customer Number is the code on your invoice for example PPA01.
4. The billing zip code must match the address where the invoices are sent each month.
5. Once you login, you will see your Customer Code. This confirms that you are making a payment for your account. You will also see the amount due.
6. To make your payment select to add a Payment Method.

7. Once you select Payment Method, the Add a Payment Method screen will appear.
8. Select the payment method and enter your information.

9. Once the information has been saved, you will return to the Home page.
10. Your payment will appear in the Payment Method Field.
11. Select your pay date.
12. Then proceed to Continue to Payment.

13. The Continue to Payment button will take you to the Verify Payment screen.
14. Please read the Terms and Conditions.
15. Type in your email address.
16. Check the Box that says you agree to the Terms and Conditions.
17. Select Make Payment.

18. A Payment Confirmation will appear. It confirms that your payment has been completed and provides a confirmation number. You can print the confirmation page. The receipt will also be emailed to you.
Enrolling Option 1

1. Enrolling is simple. You can Enroll on the main screen by selecting Guest Payment and Enroll. Then follow the instructions 2-14 below.

![Enrollment Option 1 Image]

Enrollment Option 2

1. At the bottom of the payment confirmation page, please select Enroll with your Current Information.

![Enrollment Option 2 Image]
2. When you select the Enrollment option. You will be taking to an Account Setup page.
3. Your basic demographic information will prepopulate.
4. If everything is correct, please select continue to Login page.

5. You will leave the Profile screen and will now be on the Login & Password screen.
6. This is where you Create an Account.
7. After inputting the required information, Select the Continue to Terms.
8. Read the Terms of Service.
9. When complete agree by clicking the box and select Continue to Payment Accounts.

10. The Add a Payment Method Screen will populate.
11. This is where you enter your Bank or Credit Card information.
12. When complete check the box that you agree to Add Account.
13. You also have the option to add the Account Later.
Having Issues Accessing Your Account?

For faster services, please send an email to ppamonthlyparking@philapark.org or call (215) 683-9687. If emailing please include a brief description of your issue.

The mailbox is monitored Monday-Friday 8:00am to 4:00pm.