



35 N. 8th Street
Philadelphia, PA 19106
215-683-9730

To All Survey Bearers:

Congratulations on your decision to participate in the Philadelphia Parking Authority's Residential Permit Parking Program. Enclosed, please find a copy of the petition which must be signed by the residents on your block. Philadelphia Parking Authority policy states, only one signature per household, per person (including all apartments) is **permitted**. In addition, we have included a few informational handouts for your convenience. You should give the handouts to your neighbors as you collect their signatures. This will help them to understand the rules and regulations of the program. Finally, we have included a few permit parking applications. Do not give these out until after the signs have been installed.

You must secure enough signatures, **(60%)** is the required percentage. Please include your name, address, email address and telephone number in the section marked Survey Bearer. Indicate the hours and days you would like to have placed on the signs, choosing from: **7:00 AM - 7:00 PM, 7:00 AM - 8:00 PM, or 7:00 AM - 10:00 PM** for hours, and **Monday - Friday or Monday - Saturday** for days. Please be advised, enforcement only goes up until **10:00 PM**, and there is no enforcement on Sundays. These standardized options are designed to align enforcement days and hours across blocks within each zone to create practical, consistent regulations that can be effectively supported by available staffing levels.

Please forward the completed petition to your District Councilperson. A letter from your District Council person must be submitted with the petition indicating they are in agreement with the requested RPP regulations. Any petition that is submitted without the proper documentation will be returned to you without further action taken.

If you have any additional questions regarding this matter, please feel free to contact me at 215-683-9730 or LEmerson@philapark.org

Sincerely,

Lester Emerson

Lester Emerson
Deputy Manager Permit Issuance

Attachments:

- Petition
- Eligibility List (10)
- Question and answer (10)
- Applications (10)
- Return envelopes (10)



Philadelphia Parking Authority
Residential Permit Parking Department
35 N. 8th Street
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PETITION FOR RESIDENTIAL PERMIT PARKING

We the undersigned residents (18 years and older) of the _____ block of _____ Street, petition the City Council and the Philadelphia Parking Authority to designate our block as part of the Residential Permit Parking Program. The petition contains only one signature per household (including all apartments), per resident, and at least 60% of the households on the block have indicated that they are in favor of having the RPP regulation installed on the block. (It is strongly encouraged that petitions include the signatures of a resident of each household, either in favor or against, to gain a true reflection of the sentiment of the residents.)

We request the following Residential Permit Parking Regulation be in effect on our block:

Hours (check one):

- ☐ 7:00 AM - 7:00 PM
- ☐ 7:00 AM - 8:00 PM
- ☐ 7:00 AM - 10:00 PM

Days (check one):

- ☐ Monday - Friday
- ☐ Monday - Saturday

Note: There is no enforcement on Sundays.

(For example, 7:00 AM to 7:00 PM, Monday through Friday.) Enforcement only goes up until 10:00 PM.

These standardized hour and day options are designed to align enforcement days and hours across blocks within each zone to create practical, consistent regulations that can be effectively supported by available staffing levels.

The signers of this petition understand the following rules of the Residential Permit Parking Program:

- A letter from your District Council person must be submitted with the petition indicating they are in agreement with the requested RPP regulations.
- The RPP signs will be posted for an eight (8) month trial period. After the trial period, an Ordinance will be introduced in City Council to make the regulation permanent. Any adjustments with the regulation time/days/hours, or removal must be submitted with a new petition and a letter from your District Council person.
- Only vehicles registered to an address in the Permit Parking District are eligible for permits
- The annual fee for a permit is \$75.00 per vehicle (only 3 Permits allowed per household)
- A vehicle is an automobile, van, or passenger utility vehicle not exceeding twenty (20) feet in length and vehicle intended primarily for personal use.
- To verify eligibility, residents must submit supporting documents, such as utility bills.
- Individuals with low income in all Permit Parking Districts are eligible for a fee waiver on the first vehicle per household. This waiver does not cover any additional vehicles. Eligibility for the waiver is based on participation in programs like the Senior Citizen Discount, Philadelphia Water Department's Tiered Assistance Program (TAP), PECO's Customer Assistance Program (CAP), or Philadelphia Gas Work's Customer Responsibility Program (CRP).
- The annual fee for each motorcycle is \$50.00 and will not be counted as one of the three permits per household.
- The Permit Parking Program increases the opportunities for a resident to find a parking space by stimulating turnover of non-resident vehicles. It does not however, guarantee a parking space. A permit is only valid on those blocks posted with Permit Parking signs with the corresponding district number.
- A permit does not exempt a motorist from observing any parking regulation other than the posted time limit.
- A block is not eligible for Permit Parking when the ground floor use of properties on the block is more than 50% commercial.

We understand that this petition serves only to advise City Council and the Philadelphia Parking Authority of our interest in having Residential Permit Parking Regulations posted on our block. We understand that the PPA may take additional steps to review the eligibility of the block for permit parking and to verify the intent of the residents to participate in the program. Enforcement only goes up until 10:00 PM.

Print Name					Check One	
Signature	House Number	APT #	Telephone	Date	In Favor	Against
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Print Name					Check One	
Signature	House Number	APT #	Telephone	Date	In Favor	Against
21						
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Print Name					Check One	
Signature	House Number	APT #	Telephone	Date	In Favor	Against
41						
42						
43						
44						
45						
46						
47						
48						

Name of survey bearer: _____ Telephone: _____

Address: _____

Email address: _____

PPA USE ONLY	
Number of households on block (include unoccupied units) _____	
Number of households unoccupied/lots/garages _____	
Number of households signing: _____	Percentage: _____ (of households)
Number of households in favor: _____	Percentage: _____ (of those signing)
Number of households against: _____	Percentage: _____ (of those signing)

There must be 60% or more households in favor, in order to proceed with placing regulations on your block (i.e. 17 signatures / 25 households = 68%)

Eligibility

To be eligible for a Residential Permit Parking sticker, **your vehicle must display Pennsylvania license plates and registered to you at your home address** within the area's permit parking district. You must provide PPA with proof of vehicle registration, along with proof of residence in the form of the following:

- Current driver's license
- Lease dated within six months, signed by lessee and lessor; valid for 1 year or more
- A Utility bill dated within the last six months
- Current Vehicle Insurance Card

All documents must reflect apartment number when applicable. The vehicle registration requirement can be waived if you drive a company car (including a leased company car), or if you are in the military service.

Please call **215-683-9730** for further information on requirements.

Terms and Fees

The **annual** fee for a permit is \$75 (Up to 3 Vehicle Permits per household):
Therefore, if you have two vehicles in the household, total cost \$150 annually

The annual fee for a motorcycle is \$50 and is not included as one of the three permits per household.

Visitor permits are available for \$7 for 1 day, \$75 for fifteen days, \$150 for thirty days and \$300 for sixty days, which runs consecutive from the date of purchase. There is a 45 day wait period from expiration date on the 30 day and a 90 day wait period from expiration date on the 60 day temp. You can purchase these in the office or online at www.philapark.org.

If you have three or more unpaid parking tickets, all outstanding fines and penalties must be paid before any permit can be issued.

Restrictions and Exclusions

Permits are **only valid on blocks posted for permit parking** and only those posted with the district number for which the permit is issued. For example, a permit issued for District 1 is not valid in District 3. **Enforcement only goes up until 10PM.**

Permit holders are exempt only from posted time limit and meter fees on Residential Parking Permit blocks. They are still required to comply with all other regulations such as "No Parking", "No Stopping", "Loading Zone", etc. Permit holders are not exempt from time limits or meter fees on blocks not posted for permit parking.



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Residential Permit Parking

The Residential Permit Parking (RPP) program consistently garners praise from Philadelphia community leaders and elected officials. Administered by the Philadelphia Parking Authority since 1983, RPP significantly enhances the quality of life for residents of congested city neighborhoods by limiting long term parking on designated blocks to resident permit holders only. The following facts should help define the current permit parking program.

A “vehicle” is an automobile, motorcycle, van or passenger utility vehicle not exceeding twenty feet in length and intended primarily for personal use.

The permit increases the resident’s chances of finding parking space by stimulating turnover and eliminating storage of non-resident vehicles, however, it does not guarantee a parking space.

A permit does not excuse the observance of any traffic regulation except the posted time limit regulation. Motorists must obey all safety regulations.

A block is not eligible for permit parking when actual commercial and/or institutional use of property on the ground floor level of that block exceeds fifty percent.

In order to provide information about issues that are commonly raised concerning resident parking, we have prepared a list of questions and answers on RPP in Philadelphia.

Q. What is the purpose of the Residential Permit Parking program?

A. The program is designed to improve parking availability for neighborhood residents.

Q. How does the program work?

A. An eligible vehicle owner can purchase a permit which allows unrestricted parking on blocks with time limits signs and free parking at meters. The permit is only applicable in the district specified on the sticker and only on blocks posted with permit parking signs.

Q. Who is eligible for a parking permit?

A. Permits can be issued for a vehicle whose owner and principal driver resides within an existing district as designated by City Council. The vehicles must be registered to the owner’s home address in that district; and the owner must show proof of residency.

Q. Are there any exceptions to the eligibility requirements?

A. Yes. You can obtain a permit for a leased car or company car if you demonstrate to the satisfaction of the Parking Authority that you are a resident, that you are the principal operator of the vehicle and that the vehicle is a company car. Please call for more information regarding what is acceptable documentation.

- Q. What do I do if I have outstanding parking violation fines?
A. If you have three or more outstanding parking tickets, you will not be eligible to purchase a parking permit until you have 2 or less outstanding parking tickets.
- Q. Is there provision for my guests who come by car?
A. Your guests may park for the duration of the posted time limit. For longer stays, you can obtain a temporary parking permit 1 day (\$7), 15 (\$75), 30 (\$150), or 60 (\$300) days. You can purchase these online at www.philapark.org or at the office at 35 N 8th Street Mon – Friday 8:30am - 4pm.
- Q. Does the permit exempt the holder from other parking regulations?
A. No. These include safety violations such as parking too near a fire hydrant or corner. You may also get a ticket if you have a permit and ignore time limits signs on blocks in your district that do not have permit parking signs.
- Q. Which blocks will be posted for residential permit parking?
A. Blocks which are primarily residential. According to City Ordinance 547-A, permit parking cannot be posted on a block when actual commercial and/or institutional use of property on the ground floor level of that block exceeds fifty percent.
- Q. Who issues the residential parking permit?
A. The Philadelphia Parking Authority is responsible for permit issuance and is located at 35 N. 8th Street; Monday- Friday 8:30am-4:00pm. You can also download an application at www.Philapark.org or You can apply on line: <https://onlineserviceshub.com/ParkingPortal/Philadelphia>
- Q. How will the permit program be enforced?
A. A new posted residential permit parking block will receive warning notices on vehicles parked on the block indicating new regulations have been posted. Parking Enforcement Officers will make the rounds of the permit district to enforce the posted time limit. Enforcement only goes up until **10:00 PM**. When a vehicle without a permit is parked over the time limit, it will be ticketed.
- Q. If I have five vehicles registered at my house, what is the fee for each vehicle?
A. As of September 1st 2024, Only 3 permits are allowed per household. There is a flat fee of \$75 per vehicle. If you have four or more vehicles you have the option of seeking alternative parking (garage, etc) or find a block without regulations.
- Q. What if I get a new car, rental car or borrow a car?
A. The permits are assigned to the license plate of the vehicle. If you get a new car with a new license plate, you must get a new permit. If you keep the same license plate, you can use your current permit. If you rent or borrow a vehicle, you must get a temporary permit for the rental/borrowed vehicle.

If you need any further information, please do not hesitate to call us at 215-683-9730.

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