THE PHILADELPHIA PARKING AUTHORITY
701 MARKET STREET – SUITE 5400
PHILADELPHIA, PA 19106

Preventative Maintenance, Repairs, Replacements and Emergency Services for Generators
RFP No. 26-20

NOTICE TO OFFERORS

The Authority, a body corporate and politic created under the laws of the Commonwealth of Pennsylvania in accordance with the Act of June 19, 2001, P.L. 287, No. 22, as amended, known as the "Parking Authority Law," is seeking proposals from qualified Offerors for the inspection, preventive maintenance, testing, troubleshooting, repair and emergency services for emergency standby generators and associated equipment at facilities owned, operated, or maintained by the Authority under a one (1) year contract. The term of the contract may be extended by and at the sole option of the Authority for up to 4 (four) additional 1 (one) year terms.

The Contractor must furnish all labor, supervision, tools, equipment, materials, parts, transportation, and expertise necessary to perform preventative maintenance, repair, and emergency services on all generators at Authority locations.

Prospective Offerors must register using the Offeror Registration Form (control-click to follow link) prior to downloading the RFP document from the Authority's website.

Prospective Offerors are required to attend a **mandatory Pre-Proposal Meeting** that will be held **Wednesday, December 2, 2026 at 11:00 AM** at the Authority's Airport Operations Building located at 1 Main Toll Plaza, Philadelphia International Airport, Philadelphia, PA 19153.

A mandatory site visit will take place immediately following the Pre-Proposal Meeting.

Please allow adequate time to attend the Pre-Proposal meeting and site visit, which should last approximately 90 minutes. Offerors must attend the Pre-Proposal meeting and site visit to be considered an eligible Offeror.

Prospective Offerors who are having trouble locating the Authority's Airport Operations building should contact Shannon Stewart for assistance at 215.837.9025.

Eligible Offerors are encouraged to submit questions concerning the RFP in writing after the Pre-Proposal meeting and no later than **Thursday, December 17, 2026 at 12:00 PM.**

Questions concerning this RFP are to be submitted via the Question Submission Form using the link below:

https://ppa-forms-pro.powerappsportals.com/question-submissions/?uid=55858fee-e653-4bb8-b960-599371a649f8
(The link will be activated after the Pre-Proposal Meeting)

Sealed proposals will be received until **1:00 PM Thursday, January 7, 2027** by the Authority in the offices of the Authority, located at 701 Market Street, Suite 5400, Philadelphia, PA 19106.

The RFP document and other important documents and information related to this RFP can be found on the Authority's website using this link: https://philapark.org/bids-solicitations/