



THE PHILADELPHIA PARKING AUTHORITY
701 MARKET STREET – SUITE 5400
PHILADELPHIA, PA 19106

INJURY PREVENTION PROGRAM
RFP No. 26-13

NOTICE TO OFFERORS

The Authority is seeking proposals from qualified Offerors to implement a comprehensive Injury Prevention Program for its employees, with a primary emphasis on personnel working in the Authority's On-Street division. The program will be designed to identify, assess, and mitigate workplace injury risks through a proactive approach that combines ergonomic assessment, training, physical fitness, and ongoing evaluation. Contractor must develop and implement a sustainable program that includes a "train the trainer" component utilizing available technology to maximize employee participation and program effectiveness.

Sealed proposals will be received until **1:00 PM on Wednesday, September 9, 2026** by the Authority, a body corporate and politic created under the laws of the Commonwealth of Pennsylvania in accordance with the Act of June 19, 2001, P.L. 287, No. 22, as amended, known as the "Parking Authority Law," in the offices of the Authority, located at 701 Market Street, Suite 5400, Philadelphia, PA 19106.

Prospective Offerors must register using the [Offeror Registration Form](#) (control-click to follow link) prior to downloading the RFP document from the Authority's website.

Prospective Offerors are required to attend a **mandatory Pre-Proposal Meeting** that will be held in the offices of the Authority, 701 Market Street, Suite 5400, Philadelphia, PA 19106 on **Wednesday, August 5, 2026 at 11:00 AM**. Offerors may also attend virtually using the Microsoft Teams meeting information below:

Microsoft Teams meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 287 172 830 047 279

Passcode: nX64MN6F

[Download Teams](#) | [Join on the web](#)

Or call in (audio only)

<tel:+19293467319,868501682#> United States, New York City

[Find a local number](#)

Phone conference ID: 868 501 682#

Offerors must attend the Pre-Proposal meeting to be considered an eligible Offeror.

Prospective Offerors who are having trouble attending the meeting should contact Shannon Stewart at 215.837.9025.

Eligible Offerors are encouraged to submit questions until **Wednesday, August 19, 2026 at 12:00 PM**. Please submit all questions via the Question Submission Form using the link below:

<https://ppa-forms-pro.powerappsportals.com/question-submissions/?uid=b587f255-f659-44fd-b2fe-3a7cd7302b06> (The link will be activated after the mandatory Pre-Proposal Meeting)