

**The Philadelphia Parking Authority
701 Market Street, Suite 5400
Philadelphia, PA 19106**

RFP No. 26-06

**On-Call Supplemental Vehicle Recovery and Heavy-Duty Towing
Addendum One**

To: See Email Distribution List

From: Shannon Stewart
Manager of Contract Administration

Date: April 22, 2026

No Pages: 2

This addendum is issued on April 22, 2026, prior to the proposal due date to add, delete, modify, clarify and/or to respond to questions submitted by eligible Offerors regarding the work included in the above referenced solicitation.

QUESTIONS

1. **Question:** Can Offerors submit a proposal as a Joint Venture for this RFP? If so, please describe the required submission procedure, format, structure, and any specific documentation needed (e.g., Joint Venture Agreement, identification of the lead contractor, required signatures, etc.).

Response: No.

2. **Question:** By accepting the contract award and performing services under RFP No. 26-06, does the successful Offeror waive or relinquish its right to independently pursue legal action or sue the registered owner of a towed or recovered vehicle directly for towing, recovery, storage fees, damages, or any related charges?

Response: The selected Offeror may pursue legal action to recover miscellaneous fees, as listed in Appendix E of the RFP Document. The selected Offeror cannot pursue legal action to recover any other fees, such as tow, storage, recovery, etc.

3. **Question:** After the 30-day period, does the successful contractor have the option to purchase or retain the salvage/title to a towed or impounded vehicle from the Philadelphia Parking Authority by paying the outstanding PPA charges owed on that vehicle? This would allow the contractor to keep the vehicle for its own legal proceedings or collection efforts, since the contractor's towing and recovery fees are not payable directly by the PPA?

Response: No, if a vehicle is unclaimed, it must go through the auction process. Unclaimed vehicles are petitioned through the Court for their sale and reassignment of title.

4. **Question:** How many contractors does the PPA intend to award this contract (RFP No. 26-06) to?

Response: The Authority will award one contract as a result of this RFP.

5. **Question:** Does the PPA provide any preference, evaluation points, scoring advantage, or other consideration to Offerors that hold Philadelphia Local Business Entity (LBE) certification during the proposal evaluation and award process for RFP No. 26-06?

Response: Please refer to III-4 of the RFP document for the detailed scoring criteria for this RFP. Offerors must be certified as a Small or Small Diverse Business with the Pennsylvania Department of General Services in order to receive points during scoring. Offerors must complete the Small and Small Diverse Business Participation Submittal Form and include their Small Business Procurement Initiative certificate issued by the Pennsylvania Department of General Services in their Proposal Form.

END OF ADDENDUM ONE