

**The Philadelphia Parking Authority  
701 Market Street, Suite 5400  
Philadelphia, PA 19106**

**RFP No. 25-27  
Job Task Analysis and Applicant Test Development  
Addendum Three**

To: See Email Distribution List

From: Shannon Stewart  
Manager of Contract Administration

Date: February 11, 2026

No Pages: 1

This addendum is issued on February 11, 2026, prior to the proposal due date to add, delete, modify, clarify and/or to respond to questions submitted by eligible Offerors regarding the work included in the above referenced solicitation.

**QUESTIONS**

1. **Question:** Regarding the insurance since we are a state institution, most of the limits of our insurance are set by the State of Florida. Please review the attached for acceptance.

**Response: This request is denied; the insurance requirements remain unchanged.**

2. **Question:** Which form should be filled out to do business with the state of Pennsylvania? We are a public educational institution and political subdivision of the State of Florida.

**Response: Offerors can use the website: <https://www.pa.gov/agencies/dos/programs/business> to register with Pennsylvania.**

3. **Question:** Regarding Non-renewal, after year one's milestones have been met, if a renewal is not awarded to the initial firm, will PPA provide a reason(s) why there was no renewal or extension?

**Response: The term of this Agreement shall commence on the date first written above and shall end one (1) year thereafter, with nine (9) one-year Options to Renew at the sole discretion of the Authority, subject to the other provisions of this Agreement. The Authority shall provide thirty (30) days written notice of its option to renew for the one-year term permitted by this Agreement."**

**The term of the contract is one year with nine one-year options to renew. The Authority will provide 30 days' notice if it is opting to renew. There is no requirement in the contract that states that the Authority will provide a reason as to why it may choose not to renew. It would be a question for Operations if the Authority would choose to provide a reason.**

**END OF ADDENDUM THREE**