



THE PHILADELPHIA PARKING AUTHORITY

701 MARKET STREET – SUITE 5400

PHILADELPHIA, PA 19106

VOICE OVER IP MIGRATION

RFP No. 25-21

NOTICE TO OFFERORS

The Authority is seeking proposals from highly qualified Voice Over IP providers to transition the Authority's current analog phone system to a modern, cost-effective Voice over IP ("VoIP") system at all Authority locations throughout Philadelphia. This shift will improve communication efficiency and reduce long-term operational costs.

Sealed proposals will be received until **1:00 PM on September 19, 2025** by the Philadelphia Parking Authority ("Authority"), a body corporate and politic created under the laws of the Commonwealth of Pennsylvania in accordance with the Act of June 19, 2001, P.L. 287, No. 22, as amended, known as the "Parking Authority Law," in the offices of the Authority, located at 701 Market Street, Suite 5400, Philadelphia, PA 19106.

Prospective Offerors must register using the [Offeror Registration Form](#) (control-click to follow link) prior to downloading the RFP document from the Authority's website.

Prospective Offerors are required to attend a **mandatory Pre-Proposal Meeting** that will be held in the offices of the Authority, 701 Market Street, Suite 5400, Philadelphia, PA 19106 on **Thursday, August 28, 2025 at 11:00 AM**. Offerors may also attend virtually using the Microsoft Teams below:

Microsoft Teams meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 296 102 735 860 4

Passcode: Mk9Ni7nG

[Download Teams](#) | [Join on the web](#)

Or call in (audio only)

<tel:+19293467319>, [694922829](tel:+1694922829) United States, New York City

Phone Conference ID: 694 922 829#

Offerors must be in attendance at this meeting to be considered and eligible Offeror.

Prospective Offerors who are having trouble attending the meeting should contact Shannon Stewart at 215.837.9025.

Prospective Offerors are encouraged to submit questions until **Tuesday, September 9, 2025 at 12:00 PM**.