



**THE PHILADELPHIA PARKING AUTHORITY
701 MARKET STREET – SUITE 5400
PHILADELPHIA, PA 19106**

**MAINTENANCE, REPAIR AND REPLACEMENT SERVICES FOR OVERHEAD GARAGE DOORS
RFP No. 25-19**

NOTICE TO OFFERORS

The Authority is seeking proposals from highly qualified Offerors to provide comprehensive maintenance, repair, and replacement services for overhead garage door systems (“Services”). Services include preventative maintenance to prevent system breakdowns, minimize operational disruptions, extend equipment lifespan and emergency repairs for equipment failures.

Sealed proposals will be received until **1:00 PM on January 5, 2026** by the Philadelphia Parking Authority (“Authority”), a body corporate and politic created under the laws of the Commonwealth of Pennsylvania in accordance with the Act of June 19, 2001, P.L. 287, No. 22, as amended, known as the “Parking Authority Law,” in the offices of the Authority, located at 701 Market Street, Suite 5400, Philadelphia, PA 19106.

Prospective Offerors must register using the [Offeror Registration Form](#) (control-click to follow link) prior to downloading the RFP document from the Authority’s website.

Prospective Offerors are required to attend a **mandatory Pre-Proposal Meeting** that will be held in the offices of the Authority, 701 Market Street, Suite 5400, Philadelphia, PA 19106 on **Thursday, December 4, 2025 at 11:00 AM.**

Mandatory site visits will take place immediately following the Pre-Proposal Meeting at Impound Lot 7, the Taxicab and Limousine Division, and the Authority’s Airport Operations Division. Please allow adequate time to attend the Pre-Proposal meeting and site visit. Offerors must attend the Pre-Proposal and site visits in order to be considered an eligible Offeror.

Prospective Offerors who are having trouble attending the meeting should contact Shannon Stewart at 215.837.9025.

Prospective Offerors are encouraged to submit questions until **Thursday, December 18, 2025 at 12:00 PM.** Please submit all questions via the Question Submission Form using the link below:

<https://ppa-forms-pro.powerappsportals.com/question-submissions/?uid=55c89bc0-dd63-457f-9b76-3291df5d0129>

(The link will be activated after the Pre-Proposal Meeting)

Only questions submitted in writing will be considered. Any addenda issued will be emailed to all eligible Bidders and posted to the Authority’s website at www.philapark.org.