



**THE PHILADELPHIA PARKING AUTHORITY
701 MARKET STREET – SUITE 5400
PHILADELPHIA, PA 19106**

**FINANCIAL ADVISOR
RFP No. 24-25**

NOTICE TO OFFERORS

The Authority is seeking proposals from highly qualified firms to serve as municipal advisor, also known as financial advisor. Qualified firms must meet specific criteria, including being registered with the Municipal Securities Rulemaking Board (“MSRB”) and Securities and Exchange Commission (“SEC”) as stated in the Dodd-Frank Wall Street Reform and Consumer Protection Act.

The Authority intends to select one or more firms to serve as financial advisors with respect to the issuance of bonds related to the Philadelphia Parking Authority and other areas of municipal finance on an as-needed basis.

Sealed proposals will be received until **1:00 PM on Monday, September 30, 2024** by the Philadelphia Parking Authority (“Authority”), a body corporate and politic created under the laws of the Commonwealth of Pennsylvania in accordance with the Act of June 19, 2001, P.L. 287, No. 22, as amended, known as the “Parking Authority Law,” in the offices of the Authority, located at 701 Market Street, Suite 5400, Philadelphia, PA 19106.

All interested parties must complete the [Offeror Registration Form](#) for this solicitation in order to be considered an eligible Offeror. Registration ensures that the Authority will have the correct contact information to send addenda, if needed.

Prospective **Offerors must register** prior to downloading the RFP document from the Authority’s website.

Prospective Offerors are encouraged to submit questions until **Monday, September 16, 2024, at 12:00 PM**. Please submit all questions via the Question Submission Form using the link below:

<https://app.smartsheet.com/b/form/b127f90a83d94411a291aab61b8b57d0>

Only questions submitted in writing will be considered. Any addenda issued will be emailed to eligible Offerors and posted to the Authority’s website at www.philapark.org.

Proposals are due no later than 1:00 PM on Monday, September 30, 2024.