

The Philadelphia Parking Authority
701 Market Street, Suite 5400
Philadelphia, PA 19106

RFP No. 24-15
Bus Camera Enforcement
Addendum One

To: See Email Distribution List

From: Shannon Stewart
Manager of Contract Administration

Date: September 19, 2024

No Pages: 2

This addendum is issued on September 19, 2024, prior to the proposal due date to add, delete, modify, clarify and/or to respond to questions submitted by Prospective Offerors regarding the work included in the above referenced solicitation.

CHANGES/ADDITIONS TO THE RFP DOCUMENT

1. The highlighted language below has been added to Section H 2 of the Work Statement.

The Contractor is responsible for daily verification of each Camera's operational status and is required to immediately notify the Authority of any Camera or System malfunction. Any Camera or System malfunction must be repaired or replaced within 24 hours of its discovery unless otherwise approved by the Authority **unless otherwise described in section H 12.**

QUESTIONS TO BE ADDRESSED IN ADDENDUM #2

- 1. Question:** On page 24 of the RFP document, section IV-2. P, it appears that you suggest we are required to transmit the officer-approved violation, complete with images, video, and data, to the Authority's Parking Violation Management System (Duncan Solutions) as part of the violation processing. However, during the pre-proposal meeting, it seemed that the Authority indicated Duncan would handle DMV lookups and manage the subsequent steps, including printing and mailing, which appears inconsistent with the outlined process. Could the agency clarify the responsibilities of the prime contractor in comparison to those of the violation processor? Is the expectation that the prime contractor only needs to submit an evidence packet containing the license plate number?
- 2. Question:** How many buses are expected to be installed with the bus camera enforcement system.
- 3. Question:** Regarding requirement IV-2.D.2., the references to flash strobes, poles and electricity costs seem to be applicable to fixed camera systems, rather than a bus-mounted camera system. Would PPA consider removing these references from this requirement.
- 4. Question:** Regarding requirement IV-2.D.3., the references to power provisioning, hand boxes and electrical junction boxes seem to apply to fixed camera systems, rather than a bus-mounted camera system. Would PPA consider removing these references from this requirement.

QUESTIONS

1. **Question:** Is a daily transmission after processing going to Duncan and that's where printing and mailing will happen?

Response: Yes, DMV printing and mailing will go through the Authority's Parking Violation Management contractor, currently Duncan Solutions.

2. **Question:** Could the PPA please clarify if the Certified Apprenticeship Program is applicable to this RFP and contract? Typically, apprenticeship programs are common for the trade industry (electricians, construction workers, mechanics, etc.). The staff who will perform the installations and field support for the bus-mounted camera systems are not in the trade industry. If the apprenticeship program does not apply to this RFP and contract, would the PPA consider removing this requirement?

Response: The Certified Apprenticeship Program only applies to trade work performed under this contract.

END OF ADDENDUM ONE