



**THE PHILADELPHIA PARKING AUTHORITY
701 MARKET STREET – SUITE 5400
PHILADELPHIA, PA 19106**

**PARKING VIOLATION MANAGEMENT SYSTEM AND CUSTOMER SUPPORT SERVICES
RFP No. 24-07**

NOTICE TO OFFERORS

The Authority is seeking proposals from qualified Offerors for parking management technology, violation processing and related services.

The Authority seeks a state-of-the-art, flexible, dependable, and robust parking enforcement, violations, permit, and customer relationship management system that will serve as the main back-of-house system for its operation (“System”). The System must include the back-office database, cloud-based storage, handheld parking ticketing devices, parking violations printers, and handheld personal computers as necessary for the Authority to complete its work.

Sealed proposals will be received until **1:00 PM on Thursday, January 30, 2025** by the Philadelphia Parking Authority (“Authority”), a body corporate and politic created under the laws of the Commonwealth of Pennsylvania in accordance with the Act of June 19, 2001, P.L. 287, No. 22, as amended, known as the “Parking Authority Law,” in the offices of the Authority, located at 701 Market Street, Suite 5400, Philadelphia, PA 19106.

Prospective Offerors must register using the [Offeror Registration Form](#) (control-click to follow link) prior to downloading the RFP document from the Authority’s website.

Prospective Offerors are required to attend a mandatory Pre-Proposal Meeting that will be held in the offices of the Authority, 701 Market Street, Suite 5400, Philadelphia, PA 19106 on **Thursday, November 14, 2024 at 11:00 AM.**

Offerors may also attend virtually using the Microsoft Teams below:

Microsoft Teams

[Join the meeting now](#)

Meeting ID: 242 762 985 996

Passcode: sdm7qp

Dial in by phone

[+1 929-346-7319,,655347091#](#) United States, New York City

[Find a local number](#)

Phone conference ID: 655 347 091#

Offerors must be in attendance at this meeting in order to be considered an eligible Offeror.

Prospective Offerors who are having technical difficulties attending the meeting should contact Shannon Stewart regarding any connectivity issues at 215.837.9025.

Prospective Offerors are encouraged to submit questions until **Monday, December 16, 2024 at 12:00 PM.** Please submit all questions via the Question Submission Form using the link below:

<https://app.smartsheet.com/b/form/34772bf9a4814ab9bff9b3e45fcb280b>