

The Philadelphia Parking Authority
701 Market Street, Suite 5400
Philadelphia, PA 19106

RFP No. 24-07

Parking Violation Management System and Customer Support Services
Addendum Three

To: See Email Distribution List

From: Shannon Stewart
Manager of Contract Administration

Date: December 30, 2024

No Pages: 2 plus Appendix A

This addendum is issued on December 30, 2024, prior to the proposal due date to add, delete, modify, clarify and/or to respond to questions submitted by Prospective Offerors regarding the work included in the above referenced solicitation.

CHANGES TO THE RFP DOCUMENT

1. **Appendix F of the RFP document: Appendix F of the RFP document is attached as Appendix A of this addendum.**

QUESTIONS

1. **Question:** The RFP states, in section B.4 PCI Compliance item 2, “the Offeror and all subcontractors must demonstrate Level 1 PCI compliance and certification in Tab K...”. Level 1 PCI compliance requires companies seeking that status to perform minimum numbers of transactions annually and may not be relevant or obtainable for certain subcontractors. In addition, some subcontractors would not be eligible to obtain this credential as they do not perform any functions related to payments. Accordingly, please confirm that only subcontractors involved in payment processing-related functions are required to provide proof of PCI compliance.

Response: Correct, only subcontractors involved with payment processing-related functions are required to provide proof of PCI Compliance.

2. **Question:** Please provide the counts & file size of data stored on the database including (A) total tickets records; (B) total correspondence images; (C) total hearing images; (D) total check images; (E) total photo-enforcement images; (F) total photo-enforcement videos; (G) total audio files; (G) other files to be exported, as referenced in the response to question #48 in Addendum #1.

Response: There are currently over 35 million violation records in the Philadelphia database. The current volume of multimedia files is unavailable at this time, but the current vendor imports approximately 8 million files annually (violation images, handheld photos, dispute attachments, payment related images, and other miscellaneous attachments). Scofflaw files are exported each day, which contain approximately 400,000 license plates.

3. **Question:** Based on the response provided to question #48 in Addendum #1, how many Zebra ZT410 thermal printers does PPA currently have? Does PPA require the proposer to refresh this equipment under this contract?

Does PPA have a requirement for this hardware to be refreshed on the same, or another, refresh schedule as the enforcement handhelds and printers?

Response: There are currently 350 printers, one per handheld device. All the printers supplied by the Offeror for each ticketing device must be refreshed on the same schedule as the ticketing devices.

4. **Question:** Regarding Part IV, C.9.4, can the Authority please confirm that offerors are not required to provide or manage the LAN/WAN environment at any location? What types and quantities of equipment are needed for each BAA and PVB?

Response: The Authority's IT department will supply and support ISP/Firewall/Switching at BAA and Authority tow lots where Authority users are present. Any LAN/WAN needs regarding a payment processor like the current PRWT, will be supplied by the successful Offeror.

5. **Question:** Will the PPA require database migration? If so, from how many sources?

Response: The Authority will not be migrating databases, only data.

6. **Question:** Please provide the name of the software vendor for the Magisterial District Judicial System (MDJS) and what version is being implemented?

Response: The internal software in use is XML messaging.

END OF ADDENDUM THREE

RFP No. 24-07 Addendum #3 - Appendix A
Appendix F - Parking Violation Stock, Envelope and
Distribution Control Log Specifications

RFP No. 24-07 Parking Violation Management System and Customer Support Services

Appendix F – Parking Violation Stock, Envelope and Distribution Control Log Specifications

Offerors must provide parking violation stock as described in D.6 of the Work Statement and in this appendix. The Authority must approve all artwork prior to any orders being placed with the supplier identified in Tab T of your proposal.

a) Handheld Ticket Machine Rolls

- (1) The handheld rolls must be waterproof and tear resistant.
- (2) Technical specifications of the paper itself, including the media sensor mark, must meet the approval from the manufacturers of the Zebra ZQ320 printer. (See Sample #1)
- (3) Preprinted information on the front and back of each ticket is subject to change at any time.
- (4) The Ticket rolls must meet the following requirements
 - a. Ticket Size of 3.125" x 8.00"
 - b. Maximum Roll Diameter of 1.53"
 - c. Approximately 60 Tickets per Roll
 - d. White Poly-Thermal Paper with a thickness between 0.06 mm and 0.16 mm
 - e. Pre-Printed colors to include Black, Blue, Gold, Red, and Orange
 - f. Horizontal perforation every 8.00"
 - g. Inside diameter of roll core to be 0.50"

b) Ticket Envelopes

- (1) SIZE: 3.38" X 8.25"
- (2) DIE: COIN (new)
- (3) FLAP: 1.38"
- (4) SEAM: CS
- (5) GLUE: PEEL n SEAL
- (6) PAPER: 22# WATER RESISTANT
- (7) COLOR: 1 PMS BLUE
- (8) WINDOW: Windowless envelope with pre-printed text on front and back (See Sample #2)

c) Blue Paper Ticket Books

- (1) The ticket book (each contains 25 tickets) that is used for issuance of parking tickets outside the Center City zone (also known as "OL") should be as follows (See Sample #3):
- a. Face of front cover (Flap) Paper is 100# Manila Tag, Ink colors are Black and UV Reflex Blue, Size is 3.666" X 16.375, sequential numbering
 - b. The back of the front flap paper is 100# Manila Tag, Ink is UV Reflex Blue, size is 3.666" X 16.375"
 - c. The back cover paper is 100# Manila Tag Ink is UV Reflex Blue, size is 3.666" X 17.750"
 - d. The PLY 1 Face paper is 20# White CBBP (carbonless back black print image), Ink colors are Reflex Blue, PMS 200 Red and Varnish, size is 3.666" X 7.688", bar code with seven-digit ticket number
 - e. The PLY 2 Face paper is 33# White CF (carbon front), Ink colors are Reflex Blue, PMS 200 Red and Varnish, size is 3.666" X 7.688"
 - f. Back of Ply 2 paper is 33# White CF (carbon front), dots on sample indicate spot glue, Size is 3.666" X 7.688", seven-digit number in black
 - g. The face of PLY 3 paper is 36# White Ledger, Size is 3.666" X 8.375", Ink color is PMS 200 Red
 - h. The back of PLY 3 paper is 36# White Ledger, Size is 3.666" X 8.375", Ink color is Reflex Blue
 - i. PLY 2 and PLY 3 make up the payment envelope
 - j. The Parking Ticket Distribution Control Log, shown as Sample number 6 has historically been a three-part physical document. The System must incorporate an electronic version of the Control Log, replacing the three-part paper version.

d) Red Paper Ticket Books

- (1) The ticket book (each contains 25 tickets) that is used for issuance of parking tickets in the Center City zone (also known as "CC-UC") should be as follows (See Sample #4):
- a. Face of front cover (Flap) Paper is 100# Manila Tag, Ink colors are Black and PMS 200 Red, size is 3.666" X 16.375", sequential numbering
 - b. The back of the front flap cover paper is 100# Manila Tag, Ink is UV PMS 200 Red, size is 3.666" X 16.375"
 - c. The back cover paper is 100# Manila Tag, Ink is UV PMS 200 Red, size is 3.666" X 17.750"
 - d. The PLY 1 Face paper is 20# White CBBP (carbonless back black print image), Ink Colors are PMS 200 Red and Varnish, size is 3.666" X 7.688", bar code with seven - digit ticket number

- e. The PLY 2 Face paper is 33# White CF (carbon front), Ink Colors are PMS 200 Red and Varnish, size is 3.666" X 7.688"
- f. Back of Ply 2 paper is 33# White CF (carbon front), dots on sample indicate spot glue, size is 3.666" X 7.688", seven-digit ticket number in black
- g. The face of PLY3 paper is 36# White Ledger, size is 3.666" X 8.375", Ink color is PMS 200 Red
- h. The back of PLY 3 paper is 36# White Ledger, Ink colors are PMS 200 Red and Reflex Blue, size is 3.666" X 8.375"
- i. PLY 2 and PLY 3 make up the payment envelope
- j. The Parking Ticket Distribution Control Log, shown as Sample Number 6 has historically been a three-part physical document. The System must incorporate an electronic version of the Control Log, replacing the three-part paper version.

e) Training Ticket Books

(1) The Training ticket book (each contains 50 tickets) that is used for training purposes should be as follows (See Sample #5):

- a. Face of front cover (Flap) Paper is 100# Manila Tag, Ink colors are Black and PMS 200 Red, size is 3.666" X 16.375", sequential numbering.
- b. The back of the front flap paper is 100# Manila Tag, Ink is UV Reflex Blue, size is 3.666" X 16.375".
- c. The back cover paper is 100# Manila Tag, Ink is UV Reflex Blue, size is 3.666" X 17.750".

(2) Estimated Quantities

The Authority intends to make quarterly orders for paper tickets, on an as-needed basis.

<u>ITEM</u>	<u>ESTIMATED ANNUAL QUANTITY</u>
TICKET ROLLS	35,000 – 50,000
TICKET ENVELOPES	2,400,000
BLUE TICKET BOOKS	180,000
RED TICKET BOOKS	70,000
TRAINING TICKET BOOKS	20,000

(3) Parking Ticket Distribution Control Log

The log shows the book number, the range of ticket numbers in the book, the badge issued to, the signature of the Officer receiving the book and the date signing out for the book.

The top portion of the log shows the color of the book, for example, blue/red department, division, month, supervisor, issue date, issued by, and receiving signature. The carton number must be on the sheet. (See Sample #6).

(4) Delivery

All orders will be delivered to the Authority at 701 Market Street, Suite 5400, Philadelphia, PA 19106 within 30 days of receipt of an order. There is a loading dock and freight elevator available for deliveries.

(5) Design Change Approvals

Any proposed changes to the design of violations or related documents are subject to the approval of the Authority.

(6) QR Codes

The Authority desires to provide a QR code (or other emerging technology) on the violation to direct users to the Authority's payment website, potentially including a violation number-specific QR code.

Sample Violations and Related Documents

SAMPLE #1 – Parking Violation

FRONT (THERMAL SIDE)

Commonwealth of Pennsylvania
City & County of Philadelphia
PARKING VIOLATION

City of Philadelphia
PO Box 41818, Philadelphia, PA 19101-1818

Pay on-line at www.philapark.org
or see reverse side for additional payment instructions

BACK (NON-THERMAL SIDE)


Commonwealth of Pennsylvania
City and County of Philadelphia
NOTICE OF PARKING VIOLATION

Within 15 calendar days of the date of this citation, you must either admit liability and pay the applicable fine OR appeal this parking citation.

Failure to remit payment or to appeal within fifteen (15) days will result in significant late penalties. Parking citations are civil debts due to the City of Philadelphia. Failure to respond may result in filing of **civil judgments, assignment to a collection agency, vehicle registration suspension, booting or impoundment of your vehicle.**

TO MAKE A PAYMENT:

BY WEB: www.philapark.org
Secure Internet payments can be made 24-hours per day, 7-days per week, at the website above.



BY PHONE: [1-888-591-3636](tel:1-888-591-3636)
Secure phone payments can be made 24-hours per day, 7-days per week, at the phone number above.

BY MAIL: Make your check or money order payable to City of Philadelphia and write the citation number and your vehicle license number on the check or money order. Use the provided envelope or mail your payment and this citation to:

City of Philadelphia
PO Box 41818
Philadelphia, PA 19101-1818

IN PERSON: You or an authorized person may bring this citation to the customer service window at the Parking Violations Branch located at 913 Filbert St. in Center City Philadelphia. Payment forms accepted in person are cash, check, money order and credit card.

QUESTIONS: Mailed inquiries or complaints should be addressed to the Parking Violations Branch, PO box 41819, Philadelphia, PA 19101-1819. Do not include payment with correspondence.

CONTEST: If you wish to contest this citation, review by mail, or contest by web. For more information about your options for contesting this citation, call [1-888-591-3636](tel:1-888-591-3636) or visit <http://philapark.org/violations>

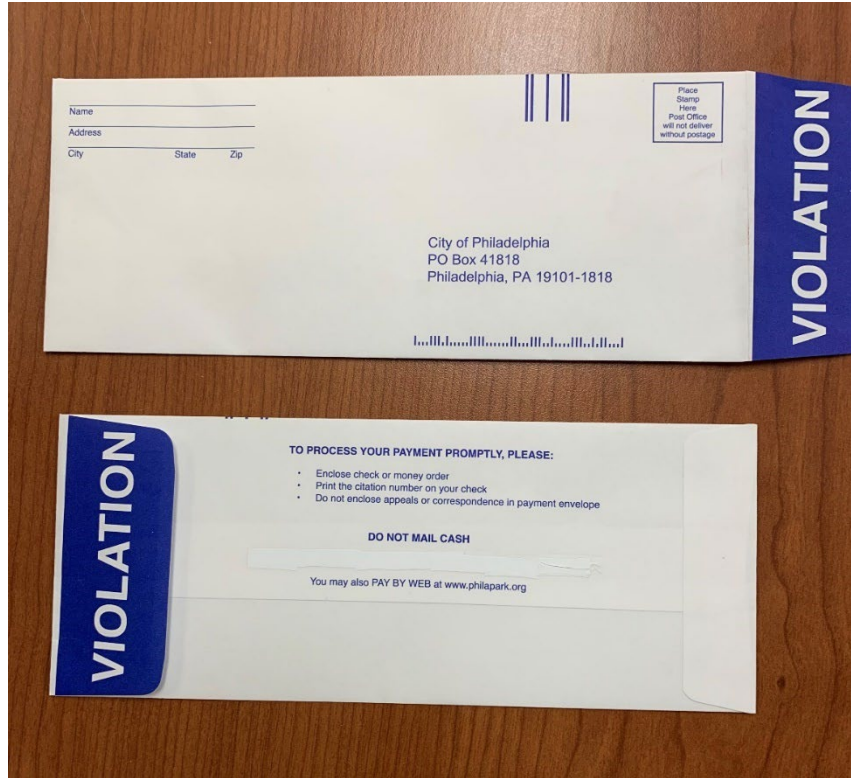
For citation information, meter complaints or to request an interpreter or sign language interpreter call [1-888-591-3636](tel:1-888-591-3636).

Please record citation number on check or money order
DO NOT MAIL CASH

SAMPLE #2 – Mailing Envelope

** Mailing address for the front of the envelope:

**City of Philadelphia
PO Box 41818
Philadelphia, PA 19101-1818**



SAMPLE #4 – Red Handwritten Violation Books

FRONT

UNIFORM ALPHABET CHART
 A B C D E F G H I J
 K L M N O P Q R S
 T U V W X Y Z
 1 2 3 4 5 6 7 8 9 0

PHILADELPHIA PARKING VIOLATIONS
 THIS BOOK SHALL BE USED IN POLICE DISTRICTS AFFECTED BY FINE CHANGES UNDER 12-2809(2)(B)

CENTER CITY
 POLICE DISTRICTS 03, 06, & 09
 SPRING GARDEN TO BAINBRIDGE
 SCHUYLKILL RIVER TO DELAWARE RIVER

UNIVERSITY CITY
 POLICE DISTRICTS 16 & 18
 FROM UNIVERSITY/WOODLAND AVE
 TO HILBERT ST 34TH TO 40TH,
 UNIVERSITY/WOODLAND AVE TO
 ARCH ST, SCHUYLKILL RIVER TO 34TH STREET

REVISED AS OF MAY 2023
NEW INFORMATION ON FLAP

Date Received _____
 Officer _____
 Rank _____ Badge No. _____
 District or Unit _____
 Violation Numbers:
 from **819876-4**
 to **819900-2**

• USE PRESSURE WHEN WRITING TICKET
 • CHECK THE HARD BACK COPY
 • IS THE DATE OF ISSUANCE LEGIBLE?

Book No. 00000796

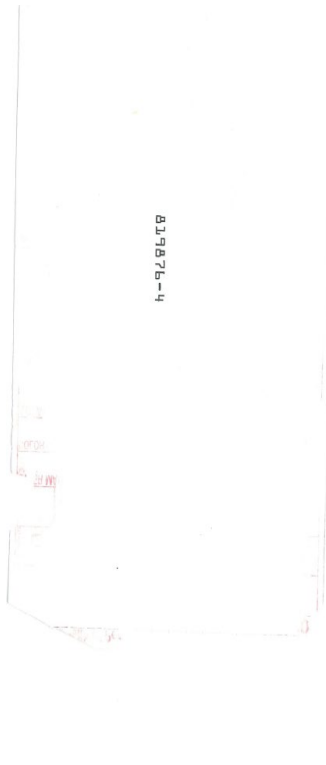
HARD COPY

INTERIOR 1

PARKING VIOLATIONS - PHILADELPHIA TRAFFIC CODES

Code	Violation Description	Penalty
12-901 (1)(a)	Parked on Single-Track, Transit or Underpass	\$ 20.00
12-901 (1)(b)	Parked in School Zone	\$ 30.00
12-901 (1)(c)	Stopped on Street Creating A Hazardous Condition	\$ 70.00
12-901 (2)	Move Vehicle to Prohibited Area	\$ 25.00
12-901 (3)	Commercial Vehicle Parked in Residential Area	\$ 70.00
12-902 (1)(a)	Display Vehicle, Watercraft Trailer or Watercraft for Sale on Roadway	\$ 301.00
12-902 (1)(b)	Commercial Watercraft or Regular Vehicle Watercraft trailer or Watercraft on Roadway	\$ 301.00
12-903 (2)	Disobey Signs - Standing	\$ 70.00
12-903 (3)	Bus Parked Other Than in Bus Zones	\$ 25.00
12-903 (4)	Improper Discharge Of Passengers From Bus	\$ 251.00
12-903 (5)	Bus Parked Improperly In Bus Zones	\$ 251.00
12-903 (6)	Taxi Parked Other Than in Taxi Stand	\$ 30.00
12-903 (7)	Parked in Taxi Stand	\$ 30.00
12-912	Stopped Blocking Highway	\$ 70.00
12-913 (1)(a)	Stopped Within Intersection	\$ 70.00
12-913 (1)(b)	Stopped in Safety Zone	\$ 70.00
12-913 (1)(c)	Stopped Adjacent to Street Excavation	\$ 70.00
12-913 (1)(d)	Stopped On Railroad Tracks	\$ 31.00
12-913 (1)(e)	Stopped on Median Strip in Center of Divided Highway	\$ 31.00
12-913 (1)(f)	Parked Blocking Ramp For People With Disabilities	\$ 70.00
12-913 (1)(g)	Parked Within 20 Feet Of Traffic Control Device	\$ 70.00
12-913 (1)(h)	Parked Too Close to Fire Station	\$ 51.00
12-913 (1)(i)	Structure Obstructed	\$ 41.00
12-913 (1)(j)	Parked On Limited Access Highway	\$ 101.00
12-913 (1)(k)	Parked On Limited Access Highway	\$ 101.00
12-913 (1)(l)	Parked On Limited Access Highway	\$ 101.00
12-913 (1)(m)	Parked On Limited Access Highway	\$ 101.00
12-913 (1)(n)	Parked On Limited Access Highway	\$ 101.00
12-913 (1)(o)	Parked On Limited Access Highway	\$ 101.00
12-913 (1)(p)	Parked On Limited Access Highway	\$ 101.00
12-913 (1)(q)	Parked On Limited Access Highway	\$ 101.00
12-913 (1)(r)	Parked On Limited Access Highway	\$ 101.00
12-913 (1)(s)	Parked On Limited Access Highway	\$ 101.00
12-913 (1)(t)	Parked On Limited Access Highway	\$ 101.00
12-913 (1)(u)	Parked On Limited Access Highway	\$ 101.00
12-913 (1)(v)	Parked On Limited Access Highway	\$ 101.00
12-913 (1)(w)	Parked On Limited Access Highway	\$ 101.00
12-913 (1)(x)	Parked On Limited Access Highway	\$ 101.00
12-913 (1)(y)	Parked On Limited Access Highway	\$ 101.00
12-913 (1)(z)	Parked On Limited Access Highway	\$ 101.00
12-914	Unregistered Vehicle	\$ 31.00
12-914 (2)	Parked Improper - One Way Highway	\$ 31.00
12-915	Overtime Valet Zone	\$ 101.00
12-915 (2)	Car Share Vehicles Only	\$ 50.00
12-915 (3)	Parked Semitrailer/Truck Tractor on single block any residential street	\$ 301.00
12-916 (1)	Parked Improperly In Sidewalk	\$ 20.00
12-916 (2)	Improper Motorcycle Parking	\$ 20.00
12-916 (3)	Parked Over Time Limit At Meter	\$ 30.00
12-1000	Damage Parking Meter	\$ 101.00
12-1100	Park Inlay/Shop	\$ 101.00
12-1110	Fraudulently Park Handicapped Space	\$100.00
12-1111	Counterfeit Handicapped Parking Permit	\$100.00
12-1120	Unlawful Vehicle Alarm	\$ 101.00
12-1121	Parked Mobile Home	\$ 101.00
12-1122	Excessive Noise	\$ 101.00
12-1123	Excessive Tinting of Motor Vehicle	\$ 101.00
12-1124	Owner Identification On Commercial Vehicle	\$ 301.00
12-1125	Illegal Placed Ticket	\$ 101.00
12-1127	Excessive Tinting of Motor Vehicle	\$ 101.00
12-1128	Owner Identification On Commercial Vehicle	\$ 301.00
12-1129	Seize Emergency Tow	\$ 70.00
12-1804 (1)	Parked On Grass	\$ 101.00
12-1804 (2)	Parental Liability	\$ 101.00
12-2502 (4)(a)	Parked Snow Route	\$ 51.00
12-2502 (4)(b)	Seize Emergency Tow	\$ 70.00
12-2803 (4)	Blocking Mass Transit	\$ 101.00
12-2902	Contractor Placard - Loading Zone	\$ 31.00

INSIDE ENVELOPE TICKET #



INTERIOR 2

STATE CODES

AL Alabama	MT Montana
AK Alaska	NE Nebraska
AZ Arizona	NH New Hampshire
AR Arkansas	NJ New Jersey
CA California	NM New Mexico
CO Colorado	NV Nevada
CT Connecticut	NY New York
DE Delaware	NC North Carolina
DC Dist. of Columbia	ND North Dakota
FL Florida	OH Ohio
GA Georgia	OK Oklahoma
HI Hawaii	OR Oregon
ID Idaho	PA Pennsylvania
IL Illinois	RI Rhode Island
IN Indiana	SC South Carolina
IA Iowa	SD South Dakota
KY Kansas	TN Tennessee
KS Kentucky	TX Texas
LA Louisiana	UT Utah
ME Maine	VT Vermont
MA Massachusetts	VA Virginia
MD Maryland	WA Washington
MI Michigan	WV West Virginia
MN Minnesota	WI Wisconsin
MS Mississippi	WY Wyoming

US U.S. Government (All Types)

CANADIAN PROVINCES

AB Alberta	NS Nova Scotia
BC British Columbia	ON Ontario
MB Manitoba	PE Prince Edward Island
NF Newfoundland	PQ (Province of) Quebec
NB New Brunswick	SK Saskatchewan
NT Northwest Territory	YT Yukon (Territory)

BACK OF HARD COPY

SOFT COPY

Commonwealth of Pennsylvania City & County of Philadelphia **CC-UC** **PARKING VIOLATION**

819876-4 MONTH DAY YEAR

STATE: PA NJ DE NY MD VA OTHER (code)

VEHICLE LICENSE NUMBER _____

OTHER MAKE: FORD CHEV TOYT NISSAN HOND DODGE BUICK JEEP

COLOR: _____ A.M. TO _____ A.M.
 P.M. TO _____ P.M.

LOCATION: _____ DIST. _____

METER NUMBER: _____

The undersigned being duly sworn, upon oath deposes and says that in the City of Philadelphia, Pennsylvania, the vehicle identified above was observed in violation of the Philadelphia Traffic Code specified herein and a copy of this notice was served upon the violator as required by law.

SIGNATURE OF OFFICER _____ DIST. PLAT. SECT. _____ BADGE NO. _____

105 METER EXPIRED \$38 27 ABANDONED VEHICLE \$301
 121 STOPPING PROHIBITED \$76 116 WITHIN 20' OF CORNER \$76
 BETWEEN POSTED HOURS 110 SIDEWALK \$76
 120 PARKING PROHIBITED \$81 109 DOUBLE PARKED \$76
 ANYTIME IN THIS STREET 112 ON CROSSWALK \$76
 BETWEEN POSTED HOURS 115 BLOCKING DRIVEWAY \$76
 STREET CLEANING 48 WITHIN 15' OF HYDRANT \$76
 118 OVER TIME LIMIT \$38 32 PARKING IMPROPER 2-WAY \$31
 106 LOADING ZONE \$81 114 BUS ZONE \$76
 87 HANDICAPPED SPACE \$301 84 PARK VALET ZONE \$31
 81 PASSENGER LOADING ZONE \$31 102 EXP OR MISSING INSP \$41
 OTHER 12- _____ \$ _____ (WRITE THE VIOLATION BELOW)

COMMENTS: _____

PEEL OFF TAPE AND FOLD FLAP TO SEAL ENVELOPE (Rev. 09/23)

BACK OF BOOK

Commonwealth of Pennsylvania City & County of Philadelphia **CC-UC** **PARKING VIOLATION**

819876-4 MONTH DAY YEAR

STATE: PA NJ DE NY MD VA OTHER (code)

VEHICLE LICENSE NUMBER _____

OTHER MAKE: FORD CHEV TOYT NISSAN HOND DODGE BUICK JEEP

COLOR: _____ A.M. TO _____ A.M.
 P.M. TO _____ P.M.

LOCATION: _____ DIST. _____

METER NUMBER: _____

The undersigned being duly sworn, upon oath deposes and says that in the City of Philadelphia, Pennsylvania, the vehicle identified above was observed in violation of the Philadelphia Traffic Code specified herein and a copy of this notice was served upon the violator as required by law.

SIGNATURE OF OFFICER _____ DIST. PLAT. SECT. _____ BADGE NO. _____

105 METER EXPIRED \$38 27 ABANDONED VEHICLE \$301
 121 STOPPING PROHIBITED \$76 116 WITHIN 20' OF CORNER \$76
 BETWEEN POSTED HOURS 110 SIDEWALK \$76
 120 PARKING PROHIBITED \$81 109 DOUBLE PARKED \$76
 ANYTIME IN THIS STREET 112 ON CROSSWALK \$76
 BETWEEN POSTED HOURS 115 BLOCKING DRIVEWAY \$76
 STREET CLEANING 48 WITHIN 15' OF HYDRANT \$76
 118 OVER TIME LIMIT \$38 32 PARKING IMPROPER 2-WAY \$31
 106 LOADING ZONE \$81 114 BUS ZONE \$76
 87 HANDICAPPED SPACE \$301 84 PARK VALET ZONE \$31
 81 PASSENGER LOADING ZONE \$31 102 EXP OR MISSING INSP \$41
 OTHER 12- _____ \$ _____ (WRITE THE VIOLATION BELOW)

COMMENTS: _____

PEEL OFF TAPE AND FOLD FLAP TO SEAL ENVELOPE (Rev. 09/23)

REMOVE TO EXPOSE ADHESIVE

INSTRUCTIONS:

This notice may be returned by mail, personally or by an authorized person, to the Bureau of Administrative Adjudication, P.O. Box 18850, Philadelphia, PA 19101. For ticket and hearing information, please call 800-831-8282 or visit our website at www.philapark.org or call 1-888-561-3636. All other written inquiries or complaints should be addressed to the Bureau of Administrative Adjudication, P.O. Box 18850, Philadelphia, PA 19101. Failure to obey this notice within 15 calendar days will result in significant late penalties. Please refer to this ticket number when making payment, appeal, or other inquiry. This notice is not valid unless it is accompanied by a photograph and a fee charged as permitted in PA. (City/County/Department) and a SUBJECT MOTOR VEHICLES TO SEIZURE. CHECK BOX HEARING REQUEST

NAME _____
 ADDRESS _____
 CITY STATE ZIP _____

CITY OF PHILADELPHIA
PARKING VIOLATIONS BRANCH
PO BOX 41818
PHILADELPHIA PA 19101-1818

PHIL No. 4-880-125

VIOLATION

VEHICLE TIMING LOG

Name	Badge	Squad	Regulations	Date	Shift	
Street	Block	Side	Plate Number	Type of Timing HTLZ/PLZ/LZ/BLM/NPAT/CONT/RFP	First Observed	Time Ticketed
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
13.						
14.						
15.						
16.						

Return to location at

SAMPLE #6 – Parking Violation Distribution Control Log

Philadelphia Red		PARKING TICKET DISTRIBUTION CONTROL LOG		
Parking Tickets		Carton No.: 352		
DEPARTMENT:	DIVISION:	MONTH:	SUPERVISOR:	
ISSUE DATE:	ISSUED BY:		RECEIVING SIGNATURE:	
Book Number	Ticket Number To	Issued to Badge No.	Signature of Officer Receiving Ticket Book	Date Issued
1908193	48129201-9	48129225-8		
1908194	48129226-6	48129250-6		
1908195	48129251-4	48129275-3		
1908196	48129276-1	48129300-9		
1908197	48129301-7	48129325-6		
1908198	48129326-4	48129350-4		
1908199	48129351-2	48129375-1		
1908200	48129376-9	48129400-7		
1908201	48129401-5	48129425-4		
1908202	48129426-2	48129450-2		
1908203	48129451-0	48129475-9		
1908204	48129476-7	48129500-4		
1908205	48129501-2	48129525-1		
1908206	48129526-9	48129550-9		
1908207	48129551-7	48129575-6		
1908208	48129576-4	48129600-2		
1908209	48129601-0	48129625-9		
1908210	48129626-7	48129650-7		
1908211	48129651-5	48129675-4		
1908212	48129676-2	48129700-0		
Sworn Statement: I Certify under the pains and penalty of perjury that this is an accurate and true record. _____ Commanding Officer's Signature		Audit Control Number Spot Inspection Date _____ Final Inspection Date _____		
AGENCY RETURN COPY				

SAMPLE #7 – Reprint Violation (see “R” in the upper right-hand corner in red circle)

PARKING VIOLATION

CITATION INFORMATION

Citation #	Issue Date	Issue Time
919037390	02/01/2024	07:13 PM
Beat/District	Sign Notes	Observed Time
NL LOWER NGT	<input checked="" type="checkbox"/> TAZ <input type="checkbox"/> PD <input type="checkbox"/> RPP	
Location	Meter #	
800 BLK N FRONT ST ES		

VEHICLE INFORMATION

License Plate	State
DR146082	VN
Vin	
3FA6P0HR4DR146082	
Make	Color
FORD	GRAY

VIOLATION INFORMATION

Violation	Fine
129162	\$ 41.00
VEHICLE NOT REGISTERED OR REGISTRATION PLATE NOT DISPLAYED	
Failure to remit payment or to appeal within fifteen (15) days will result in significant late penalties.	

OFFICER INFORMATION

The Officer below being duly sworn, upon oath, deposes and says that in the City of Philadelphia, Pennsylvania, the vehicle described above was observed in violation of the Philadelphia Traffic Code specified herein and a copy of this notice was served upon the violator as required by law

Officer: C James

Badge No. Agency: 32 PPA

COMMENTS

VEHICLE DOES NOT DISPLAY A
REGISTRATION PLATE
VEHICLE IDENTIFICATION NUMBER
COVERED

004100
919037390

