

**The Philadelphia Parking Authority  
701 Market Street, Suite 5400  
Philadelphia, PA 19106**

**RFP No. 23-24**

**Design, Installation, Maintenance and Repair Services for Security Cameras and  
Access Control Systems  
Addendum One**

To: See Email Distribution List

From: Shannon Stewart  
Manager of Contract Administration

Date: February 15, 2024

No Pages: 1

This addendum is issued on February 15, 2024, prior to the proposal due date to add, delete, modify, clarify and/or to respond to questions submitted by Prospective Offerors regarding the work included in the above referenced solicitation.

**QUESTIONS**

1. **Question:** Can you explain the points again?

**Response:** The points associated with small diverse business participation can be obtained in one of two ways; if the Offeror is a Small Diverse Business and completes the Submittal Form in the Proposal Form and attaches their SBPI certificate, the Offeror will receive 10 points. If the Offeror is not a Small Diverse Business but one or more of their subcontractors are, the points will be prorated based on the amount of work the subcontractor will perform.

2. **Question:** Can you sub your contract, the maintenance work? You need someone to provide maintenance on the systems but subcontract them out?

**Response:** You have to identify the use of your subcontractors in your proposal and what work they will be responsible for.

**END OF ADDENDUM ONE**