



**THE PHILADELPHIA PARKING AUTHORITY
701 MARKET STREET – SUITE 5400
PHILADELPHIA, PA 19106**

EMERGENCY GENERATOR REPLACEMENT AT AUTOPARK AT OLDE CITY

RFP No. 23-19

NOTICE TO OFFERORS

The Authority is seeking proposals from qualified Offerors to supply and install a new generator at the Autopark at Olde City.

Sealed proposals will be received until **12:00 PM on Wednesday, January 31, 2024** by the Philadelphia Parking Authority (“Authority”), a body corporate and politic created under the laws of the Commonwealth of Pennsylvania in accordance with the Act of June 19, 2001, P.L. 287, No. 22, as amended, known as the “Parking Authority Law,” in the offices of the Authority, located at 701 Market Street, Suite 5400, Philadelphia, PA 19106.

Prospective **Offerors must register** using the [Offeror Registration Form](#) (control-click to follow link) prior to downloading the RFP document from the Authority’s website.

In order to be considered an eligible Offeror, Prospective Offerors are required to attend a mandatory, in-person Pre-Proposal Meeting on **Wednesday, January 10, 2024 at 12:00 PM** in the elevator lobby at the Autopark at Olde City located at 125 South 2nd Street, Philadelphia, PA 19106.

A mandatory site visit will take place immediately following the Pre-Proposal meeting. Please allow for adequate time when attending the Pre-Proposal meeting.

Prospective Offerors who are having trouble locating the Autopark at Olde City should contact Shannon Stewart at 215.837.9025.

Prospective Offerors are encouraged to submit questions until **Wednesday, January 17, 2024, at 12:00 PM**. Please submit all questions via the Question Submission Form using the link below:

<https://app.smartsheet.com/b/form/706f290d35d644b2a1528c6988f13314>

Only questions submitted in writing will be considered. Any addenda issued will be emailed to all eligible Offerors and posted to the Authority’s website at www.philapark.org.

Proposals are due no later than 12:00 PM on Wednesday, January 31, 2024.