The Philadelphia Parking Authority 701 Market Street, Suite 5400 Philadelphia, PA 19106

RFP No. 23-16 Elevator Maintenance & Repair Services

Addendum One

To: See Email Distribution List

From: Shannon Stewart

Manager of Contract Administration

Date: August 31, 2023

No Pages: 2 plus Exhibits

This addendum is issued on August 31, 2023, prior to the proposal due date to add, delete, modify, clarify and/or to respond to questions submitted by prospective offerors regarding the work included in the above referenced solicitation.

CHANGES TO THE RFP DOCUMENT

1. Appendix D of the RFP document has been updated, please see Exhibit A. Elevator #'s have been corrected.

QUESTIONS

1. Question: Does the Authority want to see examples of reporting in the submittal?

Response: Yes, please provide sample reporting options you offer.

2. Question: Is there a site visit or where we can schedule site visits for each?

Response: Please refer to Part I-25 of the RFP document for information on site visits.

3. Question: Can results of last bid for elevator maintenance and repair services be shared?

Response: Please see Exhibit B. This information can also be found on our website at www.philapark.org under the Board Meeting Minutes.

4. Question: Can copies of most recent semi-annual third-party elevator inspector reports for each elevator?

Response: All available reports are attached as Exhibit C.

5. Question: Please confirm we are to submit one original and 8 copies of bid as well as a USB drive with electronic copy?

Response: Yes.

6. Question: A few elevators were out of service at time of site visits. Please confirm the successful contractor will be authorized to submit cost proposals to repair any elevators that are out of service at the time this contract will begin.

Response: Any repairs in progress will be completed by the incumbent contractor before responsibility is transferred to the awarded contractor.

7. Question: Regarding the Work Statement section IV-2 – E, Technical Assistance of bid documents state contractor is responsible to have an elevator operator onsite during the Authority's annual elevator shaft window cleaning. Please confirm if the contractor will be allowed to submit a contract extra based upon billing rates and time used for this operator time? If not and this is to be included in the contract, what is the time allowance per elevator for this work.

Response: Please refer to the Cost Form in Appendix A – Proposal Form of the RFP document. Offerors must submit an hourly rate for an elevator operator which will be used when billing for this service.

- **8. Question:** Please confirm that contract allows for the billing of any material required for repairs at contractors cost and that labor for required repairs is to be covered under the contract.
 - Response: Please refer to the Cost Form in Appendix A Proposal Form of the RFP document. Offerors are invited to provide a Manufacturer Parts Price List Discount that will be incorporated into the Agreement. Offerors cannot quote a percentage markup for parts. If no percentage discount is offered, parts will be billed as a direct cost. Labor for repair will be billed at the hourly rate the Offeror provides on their cost form.
- **9. Question:** Please clarify if both material and labor can be invoiced if an upgrade to an obsolete component is required to return an elevator to service.

Response: Please see the response to question #8.

10. Question: Is it possible to set up the site visits independently, or are these walk through's mandatory? I was under the impression that we were able to set up our own walk-through schedules.

Response: Please see the response to question #2.

END OF ADDENDUM ONE

Exhibit A Updated Appendix D

RFP No. 23-16 Elevator Maintenance and Repair Services Appendix D - Elevator Locations and Information

Location	Elevator #	Туре	Capacity	Stops	Controller
PPA Headquarters	1	Hydro	3500	2	OTIS
	2	Hydro	2100	4	TK
Autopark at Independence Mall	3	Hydro	2100	4	TK
	4	Hydro	2000	5	OTIS
	1	Traction	2500	6	Swift
Parkade on 8th	2	Traction	2500	6	Swift
Parkage on our	3	Traction	2500	6	Swift
	4	Traction	2500	6	Swift
	1	Traction	2500	8	Swift
Autopark at Eachian District	2	OOS	**	**	**
Autopark at Fashion District	3	Traction	2500	7	Swift
	4	Traction	2000	7	Swift
Authorask at laffareau	1	Traction	2000	5	TK
Authopark at Jefferson	2	Traction	2000	5	TK
Autopark at Oldo City	1	Traction	2500	7	Galaxy
Autopark at Olde City	2	Traction	2500	7	Galaxy
Family Courthouse Garage	17	Hydro	3500	4	Kone
Family Courthouse Garage	18	Hydro	3500	4	Kone
Taxicab & Limousine Division	1	Hydro	2500	2	Schindler

Exhibit B

RFP No. 19-15 Elevator Maintenance and Repair Services Board Action

PHILADELPHIA PARKING AUTHORITY REQUEST FOR BOARD ACTION Elevator Maintenance and Repair Services

Contract #K-18-0092, with Brandywine Elevator Inc., will expire 12/31/19. RFP NO. 19-15 was advertised, soliciting proposals for a new four year contract. The contract is to be a full maintenance contract which includes monthly preventive maintenance and charges for service calls during normal business hours. Required more extensive three and five year tests are quoted separately in each company's proposal. Major repair parts and labor are also not covered and will be quoted separately. The costs for all expenditures are to be included in this contract. A pre-bid meeting was attended by nine elevator companies and proposals were received from two. (See attached price comparisons.) As both companies have provided high levels of customer service in the past, vendor selection by the Authority's evaluation committee was based on price.

A total, four year contract amount of \$850,000.00 is requested as detailed below...

Monthly Preventive Maintenance—4 years Projected 3 and 5 Year Testing--4 years \$259,926.00

Repairs--4 years—(Not quoted, this is an estimate.) \$590,074.00

Weet CUN

The Authority has a total of 16 elevator cars at all locations. The average annual repair cost is estimated to \$9,219.90, for each car. At most locations our equipment is in use 24/7/365, receiving constant use and subject to abuse and vandalism.

I have reviewed this proposal and recommend that the Board authorize the Executive Director to execute the attached four year contract with Brandywine Elevator Inc., #K-19-0077, for elevator service and repair not to exceed \$850,000.00.

December 17, 2019

Scott A. Petri Executive Director

ELEVATOR PM AND REPAIR								
	YEAR 1 ANNUAL COST	YEAR 1 ANNUAL COST	YEAR 2 ANNUAL COST	YEAR 2 ANNUAL COST	YEAR 3 ANNUAL COST	YEAR 3 ANNUAL COST	YEAR 4 ANNUAL COST	YEAR 4 ANNUAL COST
	BRANDYWINE	FUJITEC	BRANDYWINE	FUJITEC	BRANDYWINE	FUJITEC	BRANDYWINE	FUJITEC
LOCATION								
INDEPENDENCE MALL	\$6,900.00	\$21,600.00	\$6,900.00	\$22,680.00	\$7,176.00	\$23,820.00	\$7,176.00	\$25,008.00
PARKADE ON 8TH	\$17,760.00	\$50,400.00	\$17,760.00	\$52,920.00	\$18,470.00	\$55,560.00	\$18,470.00	\$58,344.00
GALLERY MALL	\$13,860.00	\$37,800.00	\$13,860.00	\$36,444.00	\$14,414.00	\$41,676.00	\$14,414.00	\$43,764.00
JEFFERSON	\$6,960.00	\$25,200.00	\$6,960.00	\$26,460.00	\$7,238.00	\$27,780.00	\$7,238.00	\$29,172.00
OLD CITY	\$6,960.00	\$25,200.00	\$6,960.00	\$26,460.00	\$7,238.00	\$27,780.00	\$7,238.00	\$29,172.00
TAXI AND LIMO	\$2,580.00	\$7,200.00	\$2,580.00	\$7,560.00	\$2,683.00	\$7,944.00	\$2,683.00	\$8,340.00
PPA HEADQUARTERS	\$1,860.00	\$7,200.00	\$1,860.00	\$7,560.00	\$1,934.00	\$7,944.00	\$1,934.00	\$8,340.00
TOTAL	\$56,880.00	\$174,600.00	\$56,880.00	\$180,084.00	\$59,153.00	\$192,504.00	\$59,153.00	\$202,140.00
PARTS DISCOUNT	and the second							
BRANDYWINE	15%							
FUJITEC	1%							
THREE YEAR TEST								
BRANDYWINE	\$500.00/CAR							
FUJITEC	\$2636.00/CAR							
FIVE YEAR TEST								
BRANDYWINE	\$2,400.00/CAR							
FUJITEC	\$2,636.00/CAR							
LABOR RATES								
	BRANDYWINE	FUJITEC	BRANDYWINE	FUJITEC	BRANDYWINE	FUJITEC	BRANDYWINE	FUJITEC
	YEAR 1	YEAR 1	YEAR 2	YEAR 2	YEAR 3	YEAR 3	YEAR 4	YEAR 4
INDIVIDUAL TECH-REG HRS	\$198.00	\$397.00	\$198.00	\$405.00	\$206.00	\$413.00	\$206.00	\$421.00
INDIVIDUAL TECH-OT HRS	\$336.00	\$572.00	\$336.00	\$584.00	\$350.00	\$595.00	\$350.00	\$607.00
TECH TEAM-REG HRS	\$396.00	\$659.00	\$396.00	\$672.00	\$411.00	\$686.00	\$411.00	\$699.00
TECH TEAM-OT HRS	\$673.00	\$994.00	\$673.00	\$1,014.00	\$698.00	\$1,035.00	\$698.00	\$1,055.00

Exhibit C Inspection Reports

LOCATION NUMBER 35187	PHI	COUNT LADE	ry LPHIA	LOCA	KOITI ()	STATUS	QUARTERLY IN	SP DETE	1	en≱mes 2022	OWNER	351:	NG NUMBER 87	REPOR	T DATE
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EXCEL ELEVATOR

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EXCEL ELEVATOR

30939



BUREAU OF OCCUPATIONAL & INDUSTRIAL SAFETY ELEVATOR SECTION

State File Number Building Name	The Autopark	@ Jefferson	Number _.	002	Equipment Ty	pe Pass
Street Address	S 14-18 10th	Street				
City	Philadelp	hia		State P/	Zip Code	19107
Test Date (MM/DE Test Start Time	0/YYYY) 0700	08/10/2023 AM PM	Test	Stop Time _	1000	⊠ AM □ PM
GENERAL DATA	4					
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Elevator Company: Excel				
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City, State, Zip Code: Philadelphia Person Conducting Test: Mark Sanfrancesco		<u>PA</u>	·	19116
PA CERTIFIED OFFICIAL WITNESS:	***************************************			
Witness Name: Zach Ellin UCC Certification No. 7026	· · · · · · · · · · · · · · · · · · ·	-		
Third Party Agency Certification No. A33	7	 -		
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BUREAU OF OCCUPATIONAL & INDUSTRIAL SAFETY ELEVATOR SECTION

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State File Number Building Name	27299 The Autopark @	Jefferson	Number _	001	Equipment Ty	pe Pass	,
Street Address	14-18 South 10th					40407	
City	Philadelphia		S	state P	A Zip Code	19107	
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ADDITIONAL TESTS					
Normal and terminal stopping devices: Fire fighter's emergency operation: Standby or emergency power operation: Slack rope devices on winding drums: Emergency stopping distance: Braking system: Leveling zone and speed: Inner landing zone: Power opening of doors: Power operation of door system: Broken rope, tape or chain switch: Emergency terminal stopping and speed limiting device:	図 OK OK OK OK OK OK OK OK OK	NG NG NG NG NG NG NG	N/A N/A		
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PA CERTIFIED OFFICIAL WITNESS:					
Witness Name: Zach Ellin UCC Certification No. 7026 Third Party Agency Certification No. A33	J7	-			
Witness Signature:		Date:	618127	_ (MM/DD/YY	YY)
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BUREAU OF OCCUPATIONAL & INDUSTRIAL SAFETY ELEVATOR SECTION

File Number:	51661	\
Test Date:	312717)	EBI

HYDRAULIC ELEVATOR/LIFT PERIODIC TEST REPORT

State File Number Building Name Street Address City	Swanson St Taxl/Lin 2415 Swanson Stree Philadelphia	no et		Equipment Type Zip Code	
Test Date (MM/D Test Start Time _	D/YYYY)03/ 0700	2//2023 M	st Stop Time	0800	🛛 AM 🔲 PM
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Was test result sa	SE & FITTING A tisfactory? \(\text{Yes}\) ted to hose? \(\text{Yes}\)	□ No MA	1.		
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HYDRAULIC ELEVATOR / LIFT PERIODIC TEST REPORT

ADDITIONAL COMMENTS/NOTATIONS	
TEST PERFORMED BY:	
DEST CORROGED BY:	
Elevator Company: <u>Excel</u>	
Mailing Address: 2183 Bennett Road	
City, State, Zip Code: Philadelphia	PA 19116
Person Conducting Test: Ron Smith	LY 19110
<u> </u>	
A CERTIFIED OFFICIAL WITNESS:	
Vitness Name: Zach Ellin	
JCC Certification No. 7026	V-144-1-1
hird Party Agency Certification No. A337	Section 1. Land 1. Lan
Witness Signature	7/17/12
Vitness Signature:	Date: <u>3/27/23</u> (MM/DD/YYYY)

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TESTING LLC																
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DEPT OF LABOR & INDUSTRY (BOIS/ELEVATORS)

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DEPT OF LABOR & INDUSTRY (BOIS/ELEVATORS) LOCATION NUMBER COUNTY LOCATION STATUS QUARTERLY INSPIDUE CERT EXPIRES OWNER BILLING NUMBER REPORT DATE 29989 PHILADELPHIA O 07/2023 29989 CONTACT PERSON TIME STARTED-STOPPED INSPECTOR'S SIGNATURE INSPECTOR NUMBER SINSPECTED 23 ERNIE RODRIGUEZ (CA) 13:30-15:30 C7020 7350 LOCATION TELEPHONE NUMBER DEPARTMENT NOTE INSURANCE COMPANY NAME INSURANCE COMPANY CODE 215-683-9673 APEX ELEVATOR INSPECTION AND A00337 **TESTING LLC** LOCATION NAME, ADDRESS OWNER NAME, ADDRESS AUTO PARK AT EIGHTH & FILBERT PHILADELPHIA PARKING AUTH **801 FILBERT ST SUITE 5400** PHILADELPHIA PA 19107 701 MARKET ST PHILADELPHIA PA 19106 PASS7 00S LAST INSPIN CPCTY SPBED TRAVEL PBRIODIC CAT 5 PERMIT TYPE FAIL7 P/O/P LDS FPM THST DATE TEST DATE NUMBERS 001 P 0 2500 200 01 006 03/2020 196305385 DEFICIENCIES/COMMENTS 002 P **@** 0 2500 01 006 03/2020 196305386 **DEFICIENCIES/COMMENTS** 00 003 P O ı 2500 200 01 006 01/2019 196305387 DEFICIENCIES/COMMENTS 00 004 P 0 2500 01 006 01/2019 196305388 DEFICIENCIES/COMMENTS INSPECTUR'S ADDITIONAL COMMENTS, ETC.

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