



**THE PHILADELPHIA PARKING AUTHORITY
701 MARKET STREET – SUITE 5400
PHILADELPHIA, PA 19106**

**JEFFERSON GARAGE DEVELOPMENT
RFP No. 23-12**

NOTICE TO OFFERORS

Sealed proposals will be received until **12:00 PM on Wednesday, March 6, 2024** by the Philadelphia Parking Authority (“Authority”), a body corporate and politic created under the laws of the Commonwealth of Pennsylvania in accordance with the Act of June 19, 2001, P.L. 287, No. 22, as amended, known as the “Parking Authority Law,” in the offices of the Authority, located at 701 Market Street, Suite 5400, Philadelphia, PA 19106.

Prospective Offerors must register using the [Offeror Registration Form](#) (control-click to follow link) prior to downloading the RFP document from the Authority’s website.

Prospective Offerors are required to attend a mandatory Pre-Proposal Meeting to be considered an eligible Offeror. The Pre-Proposal meeting will be held in the offices of the Authority, 701 Market Street, Suite 5400, Philadelphia, PA 19106 on **Friday, October 27, 2023 at 11:00 AM**. One representative from each Offeror must attend in-person. Additional representatives may join the meeting virtually using the Microsoft Teams meeting information below:

Microsoft Teams meeting

Join on your computer, mobile app or room device.

[Click here to join the meeting](#)

Meeting ID: 253 680 226 244

Passcode: NixRPA

[Download Teams](#) | [Join on the web](#)

Or call in (audio only)

[+1 929-346-7319,,893921031#](#) United States, New York City

Phone Conference ID: 893 921 031#

[Find a local number](#) | [Reset PIN](#)

A mandatory site visit of the Jefferson Garage will take place 30 minutes after the Pre-Proposal Meeting. Complimentary parking will be available to Offerors at Jefferson Garage. Offerors must attend site visit.

Prospective Offerors who are having technical difficulties attending the meeting should contact Shannon Stewart regarding any connectivity issues at 215.837.9025.

Prospective Offerors are encouraged to submit questions until **Wednesday, December 6, 2023, at 12:00 PM**. Please forward all questions to Shannon Stewart via email at ss Stewart@philapark.org. Only questions submitted in writing will be considered.

Proposals are due no later than 12:00 PM on Wednesday, March 6, 2023.