

**The Philadelphia Parking Authority
701 Market Street, Suite 5400
Philadelphia, PA 19106**

**RFP No. 22-03
Car Wash and Detailing Services
Addendum Two**

To: See Email Distribution List

From: Mary Wheeler
Director of Procurement

Date: February 18, 2022

No Pages: 2

This addendum is issued on February 18, 2022 prior to the proposal due date to add, delete, modify, clarify and/or to respond to questions submitted by prospective offerors regarding the work included in the above referenced solicitation.

QUESTIONS

1. **Question: Is there a page limit for the proposals? If so, please provide.**

Response: No.

2. **Question: If there is a page limit for the proposals, what is included in the page count?**

Response: See response to question #1.

3. **Question: If the car wash/detailing business is located in Delaware County, PA, licensed in Delaware County, PA and is only bidding on the Airport portion of work in the RFP (which is expected to be performed at the business facility) is the business still required to have a Philadelphia Commercial Activity License?**

Response: The Philadelphia Commercial Activity License (formerly Business Privilege License) will not be required for businesses located outside of Philadelphia.

4. **Question: Is there an electronic platform in which invoices can be submitted besides providing a hardcopy for payment?**

Response: Yes, invoices may be submitted through email.

5. **Question: Item #8, of the Insurance Requirements attached to Addendum One states:**

"The Philadelphia Parking Authority, The City of Philadelphia, The Commonwealth of Pennsylvania, and the Division of Aviation its agents, employees, representatives, officers and directors individually and collectively, shall be added as ADDITIONAL INSURED on the policies as noted above. Vendor's coverage shall be primary and non-contributory to any other coverage available to the Philadelphia Parking Authority, including, without limitation, coverage maintained by the Philadelphia Parking Authority wherein the Philadelphia Parking Authority is named insured, and that no act of omission shall invalidate the coverage."

Is it the Philadelphia Parking Authority expectation and requirement that the vendor/contractor who is awarded a contract as a result of RFP No. 22-03, is to insure the Philadelphia Parking Authority, the City of Philadelphia, the Commonwealth of Pennsylvania, and the Division of Aviation agents, employees, representatives, officers and directors individually and collectively under the vendor's/contractor's insurance policy?

Response: The Authority is not looking for potential offerors to insure the listed agencies or Authority. The requirement is to be added as “additional insured” on potential offeror’s policies as noted on specific lines of coverage.

- 6. Question: If so, is there an option for this requirement to be waived as the impact, not only financially, would be extremely burdensome for a small business?**

Response: There are no waivers for this requirement. Potential offerors can seek guidance from their broker for additional questions regarding their lines of coverage.

- 7. Question: When should vendors expect the next addendum to be issued with responses to questions?**

Response: This addendum is being released on Friday, February 18, 2022.

END OF ADDENDUM TWO