



**Philadelphia Parking Authority
New and Replacement Sticker Request**

Sticker Requested: **New** **Replacement**

Company Name: _____

New Vehicle Request:

(The insurance card, registration card and proof of mileage must be submitted for all new vehicle request. If this new vehicle will be replacing a vehicle on your fleet please use the additional information section to indicate which vehicle you will be removing from fleet).

- 1. **Vehicle Make:** _____
- 2. **Vehicle Model:** _____
- 3. **Vehicle Year:** _____
- 4. **Vehicle Mileage:** _____
(Attach a copy of the front and back of the title for the verification or the Odometer Disclosure Statement).
- 5. **Vehicle Identification Number(VIN):** _____
- 6. **License Plate Number:** _____
(All Temporary plates will receive a temporary sticker with a 60 day expiration. Once permanent plate is received it must be immediately reported to the PPA and an annual sticker will be issued).

Additional Information:

The Assessment Fee per vehicle is \$550.00.00 (Sticker Fee). The replacement sticker fee is \$50.00 per sticker as long as your company provides PPA personnel with the sticker from the vehicle being replaced..

All correspondences will be sent to Heather Williams at hwilliams@philapark.org and tldadmin@philapark.org. Correspondences can also be sent via fax to 215-683-9437. If you have any questions please feel free to contact me at 215-683-9478.

Allow 48 hours for this process to be reviewed and completed. Your company will then be notified to schedule an appointment for sticker pick-up, assessment fee payments or PennDot stampings.

Please be advised that the stickers are not retroactively dated, each sticker is valid from fiscal year to fiscal year; which is July 1st to June 30th.