The Philadelphia Parking Authority
701 Market Street, Suite 5400
Philadelphia, PA 19106

Bid No. 26-22
Landscaping Services at Philadelphia International Airport
Addendum Two

To: See Email Distribution List

From: Shannon Stewart
Manager of Contract Administration

Date: November 6, 2026

No Pages: 2

This addendum is issued on November 6, 2026, prior to the bid due date to add, delete, modify, clarify and/or to respond to questions submitted by eligible Bidders regarding the work included in the above referenced solicitation.

QUESTIONS

1. **Question:** Since my company is located in New Jersey, what additional licenses or permits do we need to obtain to qualify for this bid in PA?

   Response: **See Section II-3 for Pennsylvania licenses and certifications, and Section II-8 for authorization to do business.**

   Additionally, pursuant to Part II, Section II-3, bidders must provide any licenses and certifications required by applicable state and local laws to perform the landscaping services.

2. **Question:** Are any trees, tree pits, shrubs, or bushes included in the maintenance scope for the Administration Building, Garages, or Economy Lot areas? The three areas were shown at the October 29 site visit and our crew-time estimates were taken excluding those items; if they are in scope, please specify which items and at which locations.

   Response: Trees, pits, shrubs and bushes are not included in the scope of services.

3. **Question:** How are green waste and debris from each visit to be handled? Is there an on-site disposal location at the airport, or is the contractor required to haul all debris away?

   Response: If there is any green waste and/or debris collected, the Contractor must haul it away. In past experience, there was little to no waste/debris collected.

4. **Question:** What are the permitted work hours for weekly service visits, and what are the gate access, badging/escort, and truck-and-trailer staging requirements for contractor crews?

   Response: Generally the work is to be conducted during normal business hours (7:00am – 5pm) unless otherwise specified. Gate access is not required for any of the areas. The truck and trailer can be staged on the roadway along the cutout as long as you leave room for a passing lane.

5. **Question:** How are additional visits after heavy rain ordered and confirmed? Who authorizes them, how much notice is given, and are they billed at the same per-visit rate.

   Response: If there is excessive growth that requires the service to be done sooner, the Project Manager or designee will coordinate with the Contractor 1–2 days in advance. Yes, they will be billed at the applicable per-visit rate.

6. **Question:** Is there a required format for the sample insurance certificate from a recent project that must be included with the bid?

   Response: Bidders may submit a Certificate of Insurance issued by their insurance provider on an ACORD form.

7. **Question:** The economy lot on Island Ave, is mowing inside the fence required?

   Response: No, only the areas outside the fence line that were identified in the response to Question 1 of Addendum One.

8. **Question:** Can the fence lines be sprayed?

   Response: No, the fence lines cannot be sprayed. The Auhtority does not want to kill the surrounding grass.

9. **Question:** Where is the mowing on Island to stop?

   Response: The entire fence line.

10. **Question:** What time can operations start in the morning?

    Response: See response to Question 4.

END OF ADDENDUM TWO