

**The Philadelphia Parking Authority**  
**701 Market Street, Suite 5400**  
**Philadelphia, PA 19106**

**Bid No. 25-04**

**Installation, Maintenance and Repair Service for Fencing and Gates**  
**Addendum Two**

To: See Email Distribution List

From: Shannon Stewart  
Manager of Contract Administration

Date: April 24, 2025

No Pages: 2 plus Appendix A

This addendum is issued on April 23, 2025, prior to the bid due date to add, delete, modify, clarify and/or to respond to questions submitted by eligible Bidders regarding the work included in the above referenced solicitation.

**CHANGES TO THE BID DOCUMENT**

1. **Part III:** Part III-3 has been revised to the following:
2. **III-3. Bid Evaluation.** An Evaluation Committee comprised of Authority personnel will review all bids received. The Authority will select the lowest responsive, responsible Bidder for contract negotiation. In qualifying a Bidder as responsible the Evaluation Committee will consider the Bidder's ability to meet the requirements detailed in the Work Statement and the terms and conditions of the contract. **The lowest bid will be determined by the total Preventative Maintenance cost for all locations in Year One, 50 hours of the regular hourly rate and 10 hours of premium hourly rate.**
3. **Cost Form:** The Cost Form in Appendix A – Bid Form has been revised. Please see Appendix A of this addendum.

**QUESTIONS**

1. **Question:** You are asking for a lineal ft price for repairs. Fence and gate heights, the number of rails and in some cases, the gauge of the chain link mesh as well as the topping, (razor, barbed wire) and post diameters vary from site to site. This changes the material cost from repair to repair. Not sure how can this be priced unless we assume the worst-case scenario.

**Response: The Cost Form has been revised, please see Appendix A of this addendum.**

2. **Question:** What if a post is damaged and needs replacement or perhaps just the rollers need replacement?

**Response: The mark-up/discount percentage for parts will apply to any repairs.**

3. **Question:** If there is an electrical problem with the gate operator or supply, who is responsible for hiring the electrician, and how is the cost to rectify the problem be covered under this contract?

**Response: The Authority will be responsible for any existing electrical supply. The Contractor will be responsible for hiring an electrical subcontractor for any new work. Electrical**

4. **Question:** Most City of Philadelphia fence contracts are based on material cost plus an agreed markup which covers yearly price increases. Concrete is a set price per yard each year, and labor is a set price per man hr. which includes equipment and tools. Wouldn't this be a more effective way.

**Response: The Cost Form has been revised, please see Appendix A of this addendum. The Authority will only reimburse actual out-of-pocket direct expenses for electrical subcontractors.**

5. **Question:** If there is an issue with anything that you find defective, whether it be loops or any device, are we paying for that as part of the maintenance, or is that separate cost that we're able to bill for?

**Response: Repairs and/or replacements identified during preventative maintenance will be billed at the regular hourly rate and mark-up/discount percentage identified in your bid.**

6. **Question:** If there is a defective part, whether it's a wire or whatever the device is, is that part of the maintenance? Are we billing any material that we use to rectify that or are you deeming that as part of the maintenance?

**Response: Please see response to Question 5.**

7. **Question:** Regarding Bid Form, page 2, there is not a cost line for the Estate Gates that are located at the Ben Franklin parking lot gates.

**Response: The Cost Form has been revised, please see Appendix A of this addendum.**

**END OF ADDENDUM TWO**

Bid No. 25-04

Addendum #2

Appendix A - Revised Cost Form

5. **Cost Form:** Bidder agrees to provide installation, maintenance and repair services for the prices indicated below.

A. Provide the cost to perform four preventative maintenance services at each location for each year of the contract in accordance with the Work Statement.

Quarterly Preventative Maintenance	Year One Total Cost	Year Two Total Cost	Year Three Total Cost	Year Four Total Cost	Year Five Total Cost
Parkade on 8 <sup>th</sup>	\$	\$	\$	\$	\$
Autopark at Fashion District	\$	\$	\$	\$	\$
Autopark at Olde City	\$	\$	\$	\$	\$
Autopark at 8th and Chestnut Street	\$	\$	\$	\$	\$
Ben Franklin Bridge	\$	\$	\$	\$	\$
Impound Lot 1	\$	\$	\$	\$	\$
Impound Lot 2	\$	\$	\$	\$	\$
Impound Lot 6	\$	\$	\$	\$	\$
Impound Lot 7	\$	\$	\$	\$	\$
Impound Lot 10	\$	\$	\$	\$	\$
Philadelphia International Airport	\$	\$	\$	\$	\$
Taxicab and Limousine Division	\$	\$	\$	\$	\$

B. Provide hourly rates for installation and repair services for gates and fencing in accordance with the Work Statement.

Hourly Rate	Year One	Year Two	Year Three	Year Four	Year Five
Regular Time – Installation, Maintenance and Repair Services	\$	\$	\$	\$	\$
Premium Time - Repair Services Only	\$	\$	\$	\$	\$

C. Provide a Manufacturer Price List Mark-up or Discount percentage for Parts and Materials. This percentage will be applied to the Manufacturer's Price List for any new parts and materials, including but not limited to fencing, fencing accessories, gates, motors, wires, etc.:

Parts	
<input type="checkbox"/> Discount	_____ %
<input type="checkbox"/> Markup	