



**THE PHILADELPHIA PARKING AUTHORITY
701 MARKET STREET – SUITE 5400
PHILADELPHIA, PA 19106**

**TENANT FIT-OUT AT PARKADE ON 8TH STREET GARAGE AND SWANSON STREET OFFICE RENOVATIONS
Bid No. 24-18**

NOTICE TO BIDDERS

The Authority intends to engage four prime contractors, General Construction, Plumbing (and Fire Protection) , Electrical and Mechanical for this IFB. This IFB is for the tenant fit out at the retail spaces E-J on the western portion of the Parkade on 8th Street garage and office renovations at the Authority’s Taxi & Limousine Division located at 2415 Swanson Street, Philadelphia, PA 19148.

Sealed bids will be received until **12:00 PM on Friday, August 16, 2024**, by the Philadelphia Parking Authority (“Authority”), a body corporate and politic created under the laws of the Commonwealth of Pennsylvania in accordance with the Act of June 19, 2001, P.L. 287, No. 22, as amended, known as the “Parking Authority Law,” in the offices of the Authority, located at 701 Market Street, Suite 5400, Philadelphia, PA 19106.

Prospective Bidders are required to register for the solicitation using the [Bidder Registration Form](#) (control-click to access the form) prior to the Pre-Bid meeting on July 23, 2024. Bid Documents will be made available through a OneDrive link, the link will be sent to the email address provided on the Bidder Registration Form.

Prospective Bidders are required to attend a mandatory, in-person Pre-Bid Meeting on **Tuesday, July 23, 2024 at 11:00 AM** at the Authority Headquarters located at 701 Market Street Suite 5400, Philadelphia, PA 19106.

Mandatory site visits at each location will take place immediately following the Pre-Bid Meeting. It is anticipated that the Pre-Bid meeting and site visits will take approximately 2-3 hours to complete. Attendance will be taken at each site visit and is required to be considered an eligible bidder.

Prospective Bidders who are having trouble locating the Authority’s Headquarters should contact Shannon Stewart for assistance at 215.837.9025.

Bidders are encouraged to submit questions until **Wednesday, July 31, 2024, at 12:00 PM**. Please submit all questions via the Question Submission Form using the link below:

<https://app.smartsheet.com/b/form/a57515c21069400ea632ce8c0b46f3a4>

Only questions submitted in writing will be considered. Any addenda issued will be emailed to all eligible Bidders and posted to the Authority’s website at www.philapark.org.

Bids are due no later than 12:00 PM on Friday, August 16, 2024. Bids will be publicly opened and read aloud in the offices of the Authority at 701 Market Street, Suite 5400, Philadelphia, PA 19106.