



**THE PHILADELPHIA PARKING AUTHORITY  
701 MARKET STREET – SUITE 5400  
PHILADELPHIA, PA 19106**

**TICKET AND RECEIPT ROLLS FOR PARKING ACCESS REVENUE CONTROL SYSTEMS AT CENTER CITY AND PHL  
GARAGES  
Bid No. 24-06**

**NOTICE TO BIDDERS**

The Authority is seeking bids for ticket and receipt rolls for PARCS equipment located at the Authority's Center City garages, Philadelphia International Airport ("PHL") garages and Economy Lot.

Sealed bids will be received at a date and time to be determined after sample ticket testing, by the Philadelphia Parking Authority ("Authority"), a body corporate and politic created under the laws of the Commonwealth of Pennsylvania in accordance with the Act of June 19, 2001, P.L. 287, No. 22, as amended, known as the "Parking Authority Law," in the offices of the Authority, located at 701 Market Street, Suite 5400, Philadelphia, PA 19106.

Samples are due on **Friday, June 14, 2024 no later than 12:00 PM**. All samples must be submitted as defined in the Work Statement. Samples can be mailed or hand delivered to: Shannon Stewart, Manager of Contract Administration, Philadelphia Parking Authority, 701 Market Street, Suite 5400, Philadelphia, PA 19106.

Prospective Bidders must register for this solicitation using the [Bidder Registration Form](#) (control-click to follow link), prior to the mandatory Pre-Bid meeting on **Monday, May 13, 2024**.

Prospective Bidders are required to attend a mandatory Pre-Bid Meeting that will be held in the offices of the Authority, 701 Market Street, Suite 5400, Philadelphia, PA 19106 or virtually using the Microsoft Teams meeting information found in the bid document on **Monday, May 13, 2024 at 11:30 AM**. Bidders must be in attendance at this meeting in order to be considered an eligible Bidder.

**Prospective Bidders who are having difficulties attending the meeting should contact Shannon Stewart at 215.837.9025.**

Prospective Bidders are encouraged to submit questions until **Monday, May 20, 2024, at 12:00 PM**. Please submit all questions via the Question Submission Form using the link below:

<https://app.smartsheet.com/b/form/38a47684ae8f475f8ae12bdf21c673df>

Only questions submitted in writing will be considered. Any addenda issued will be emailed to all eligible Bidders and posted to the Authority's website at [www.philapark.org](http://www.philapark.org).