



**THE PHILADELPHIA PARKING AUTHORITY
701 MARKET STREET – SUITE 5400
PHILADELPHIA, PA 19106**

**BOTTLED WATER
Bid No. 23-22**

NOTICE TO BIDDERS

The Authority seeks to procure bottled water to support the Authority's operations and administrative functions.

Sealed bids will be received until **12:00 PM on Wednesday, March 27, 2024** by the Philadelphia Parking Authority ("Authority"), a body corporate and politic created under the laws of the Commonwealth of Pennsylvania in accordance with the Act of June 19, 2001, P.L. 287, No. 22, as amended, known as the "Parking Authority Law," in the offices of the Authority, located at 701 Market Street, Suite 5400, Philadelphia, PA 19106.

Prospective Bidders must register using the [Bidder Registration Form](#) (control-click to follow link) prior to downloading the bid document from the Authority's website.

Prospective Bidders are required to attend a mandatory Pre-Bid Meeting that will be held in the offices of the Authority, 701 Market Street, Suite 5400, Philadelphia, PA 19106 on **Wednesday, March 6, 2024 at 11:00 AM**. Bidders may also attend virtually using the Microsoft Teams below:

Microsoft Teams meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 245 057 657 094

Passcode: 73Jq6F

[Download Teams](#) | [Join on the web](#)

Or call in (audio only)

[+1 929-346-7319,,29519086#](#) United States, New York City

Phone Conference ID: 295 190 86#

[Find a local number](#) | [Reset PIN](#)

[Learn More](#) | [Meeting options](#)

Bidders must be in attendance at this meeting in order to be considered an eligible Bidder.

Prospective Bidders who are having technical difficulties attending the meeting should contact Shannon Stewart regarding any connectivity issues at 215.837.9025.

Prospective Bidders are encouraged to submit questions until **Thursday, March 14, 2024, at 12:00 PM**. Please submit all questions via the Question Submission Form using the link below:

<https://app.smartsheet.com/b/form/8348ff30d160441c991691e7c4435906>

Only questions submitted in writing will be considered. Any addenda issued will be emailed to all eligible Bidders and posted to the Authority's website at www.philapark.org.