

**The Philadelphia Parking Authority
701 Market Street, Suite 5400
Philadelphia, PA 19106**

**Bid No. 22-16
Power Sweeping Services 2022
Addendum One**

To: See Email Distribution List

From: Shannon Stewart
Manager of Contract Administration

Date: August 05, 2022

No Pages: 1 plus Appendix A-C

This addendum is issued on August 05, 2022 prior to the bid due date to add, delete, modify, clarify and/or to respond to questions submitted by prospective bidders regarding the work included in the above referenced solicitation.

CHANGES TO THE RFP DOCUMENT

- 1. Part V - Work Statement of the RFP document has been updated. Please see Appendix A of this addendum.**
- 2. Appendix A - Bid Form, of the bid document has been updated. Please see Appendix B of this addendum for the updated version of Appendix A - Bid Form and submit this version with your bid.**
- 3. Appendix E, Center City Garage Data, of the RFP Document has been updated. Please see Appendix C of this addendum for the updated version of Appendix E.**

QUESTIONS

- 1. Question:** To bid on the city garages or the airport garages or both, and then if we do not bid on one or the other, do we need to fill out the form saying we are not bidding on either?

Response: Bidders only need to complete the bid price form for the location you intend to bid.

- 2. Question:** Is there any way to get the actual clearances at all the city garages?

Response: Please see Appendix D of this addendum, for the updated Appendix E of the bid document for Center City Garage clearances and Appendix F of the bid document for Airport Garage clearances.

- 3. Question:** With the Center City garages, is the gateway garage to be included in that, or is that a separate garage?

Response: Please see Appendix C of this addendum for updated Garage Data for Center City Garages.

END OF ADDENDUM ONE

Appendix A
Part V - Work Statement - Updated

PART IV

WORK STATEMENT

IV-1. General.

The Philadelphia Parking Authority desires to procure power sweeping services at its Center City parking garages and at its Philadelphia International Airport (“PHL”) parking garages on a quarterly basis.

IV-2. General Requirements

1. All sweeping shall be performed during “off-peak” hours both at PHL and at the Center City garages.
2. The work must be performed with the use of a ride-on sweeper and/or a regenerated air vacuum sweeper.
3. All trash and debris must be bagged and disposed of (trash bags may be placed in facility dumpsters on site).
4. Pictures of the serviced facility must accompany all completed work.
 - a. Provide three (3) pictures of completed work from each location after services are rendered via email.

Center City garage photographs should be sent to:

Salvatore Lancellotti or Authority designee(s)
Director of Off-Street Operations
SLancellotti@philapark.org

Airport garage photographs should be sent to:

Pamela Evans or Authority designee(s)
Deputy Director of Airport Parking Operations
PEvans@philapark.org

IV-3. Specific

The successful Bidder should be able to provide the following service:

1. Center City parking garages (6 total):

- a. Utilize a backpack blower to push all debris from sidewalks, corners, edges and raised areas to drive aisles; followed by a ride-on machine and/or regenerated air vacuum sweep of floors in the entire garage to remove brake and tire dust, dirt and debris.
- b. **Parking garage data:**
 - **Olde City** – Five (5) Levels; Business Hours: Open 24/7; 125 South 2nd Street – 615 Spaces
 - **Independence Mall** – Three (3) levels underground; Business Hours: open 24/7; 41 North 6th Street – 612 Spaces

- **The Autopark At 8th & Filbert** – Six (6) levels; Business Hours: 24/7; 801 Filbert Street – 1,222 Spaces
- **The Gallery Mall/Market East** – Eight (8) levels; Business Hours: Mon – Sun, 6am to Midnight; 44 North 9th Street – 850 Spaces
- **Jefferson & 10th Streets** – Five (5) levels; Business Hours: Daily, 5am to 11pm; 14-18 South 10th Street - 450 Spaces
- **The Family Courthouse Garage** – Three (3) levels; Business Hours: Mon – Fri, 5:30am to 11pm; Sat and Sun, 6am to 10pm; 1503-11 Arch Street - 265 Spaces
- **Gateway Garage** – Twelve (12) levels; Business Hours: Open 24/7; 1540 Vine Street – 1050 Spaces
- **Autopark at Ben Franklin Bridge** - Three (3) lots; Business Hours: Open 24/7; 224 N. 3rd Street - 197 Spaces
- For additional garage information, please see Appendix E.

PHL parking garages (7 total):

- c. No vehicle or equipment with a clearance of 6’2” or higher may perform sweeping services at the airport garages.
- d. Utilize a backpack blower to push all debris from sidewalks, corners, edges and raised areas to drive aisles; followed by a ride-on machine and/or regenerated air vacuum sweep of floors in the entire garage to remove brake and tire dust, dirt and debris to include:
 - All drive aisles on all levels, in every Garage ‘A West’ and ‘A through F’;
 - Helixes/Ramps, up and down sides in every Garage ‘A through F’
 - Rooftops, all drive aisles and open areas.
 - Ground Level, Short Term, all drive aisles; curb lines and open areas.
 - Underneath bridge/Return tunnel from Terminal side through to garage connection.
 - Down Ramps to Toll Plaza.
 - Main Toll Plaza, entrance side and exit side, on both sides of toll booths
- e. **Parking garage data (all garages open 24/7):**
 - **Garages A East/A West** – Five (5) and Seven (7) levels respectively; 3,489 spaces combined
 - **Garage B** – Five (5) levels; 870 spaces
 - **Garage C** – Five (5) levels; 1,771 spaces
 - **Garage D** – Five (5) levels; 1,523 spaces
 - **Garages E/F** – Seven (7) levels combined; 3,331 spaces combined
 - **Short Term A/B Garage** – ground level; 159 spaces
 - **Short Term C/D/E/F Garage** – ground level; 512 spaces
 - For additional garage information, please see Appendix F.

2. Economy Surface Lot

- Ground level – 1840 spaces
- Additional spaces may become available throughout the contract term.
- For additional garage information, please see Appendix F.

Appendix B
Bid Form - Updated

**THE PHILADELPHIA PARKING AUTHORITY
701 MARKET STREET – SUITE 5400
PHILADELPHIA, PA 19106**

**POWER SWEEPING SERVICES 2022
Bid No. 22-16**

BID FORM

1. The undersigned submits this bid in response to the above referenced **Bid No. 22-16 Power Sweeping Services 2022** being familiar with and understanding the advertised notice of opportunity, General Information, Work Statement, Bid Form, Affidavit of Non-Collusion, and Addenda if any (the “Bid Documents”), as prepared by the Philadelphia Parking Authority and posted on the Authority’s Internet website and on file in the office of the Authority at 701 Market Street, Suite 5400, Philadelphia, PA 19106. The party submitting a bid is the “Bidder”.
2. The Authority reserves the right to withdraw and cancel this IFB prior to opening or to reject any and all bids after bids are opened if in the best interest of the Authority, in the Authority's sole discretion. If the Authority accepts Bidder’s offer, Bidder agrees to execute a contract memorializing the bid’s terms if the contract is delivered to Bidder within 60 days of the bid opening date. This provision will not be interpreted to preclude the execution of a contract related to this bid outside of that 60-day period.
3. Bidder acknowledges receipt of the following addenda:

Addendum	Date
_____	_____
_____	_____
_____	_____

4. **Contract Term.** The term of the contract shall commence upon award of a contract by the Authority’s Board at a public meeting and execution of a contract by the Executive Director and will end one (1) year thereafter unless it is terminated earlier pursuant to the terms of the contract. The term of the contract may be extended by and at the sole option of the Authority for up to 4 (four) additional one-year renewals.

5. **Bid Price:** Bidder agrees to provide power sweeping services in accordance with the Work Statement and for the prices stated below. It is anticipated that multiple contracts will be awarded as a result of this IFB. Bidders are not required to bid on all three sections. Bidders may bid on each location if awarded the contract independently and if awarded the contract for both locations.

A. Center City Garages

Location	Cost per cleaning Year 1	Cost per cleaning Year 2	Cost per cleaning Year 3	Cost per cleaning Year 4	Cost per cleaning Year 5
Autopark at Olde City					
Autopark at Independence Mall					
Parkade at 8 th and Filbert Street					
Autopark at Gallery Mall					
Autopark at Jefferson					
Family Courthouse Garage					
Gateway Garage					
Autopark at Ben Franklin Bridge					
TOTAL					

B. Philadelphia International Airport Garages

Location	Cost per cleaning Year 1	Cost per cleaning Year 2	Cost per cleaning Year 3	Cost per cleaning Year 4	Cost per cleaning Year 5
A East/ A West					
B					
C					
D					
E/F					
Short Term A/B					
Short Term C/D/E/F					
Economy Lot					
TOTAL					

C. Center City Garages and Philadelphia International Airport Garages

Location	Cost per cleaning Year 1	Cost per cleaning Year 2	Cost per cleaning Year 3	Cost per cleaning Year 4	Cost per cleaning Year 5
Autopark at Olde City					
Autopark at Independence Mall					
Parkade at 8th and Filbert Street					
Autopark at Gallery Mall					
Autopark at Jefferson					
Family Courthouse Garage					
Gateway Garage					
Autopark at Ben Franklin Bridge					
A East/ A West					
B					
C					
D					
E/F					
Short Term A/B					
Short Term C/D/E/F					
Economy Lot					
TOTAL					

6. **Requirement Statement:** The undersigned Bidder agrees to provide power sweeping services as specified in the Work Statement and any Addenda, if issued, for the term of the contract.

Signature

Name
(Please Print)

Title

Date

7. Site Inspection Statement

The undersigned bidder has visited and examined all locations listed below, as required in the Work Statement. The undersigned bidder has knowledge of local conditions and is fully aware of the circumstances and conditions that may affect the completion of the work and the associated costs.

Site inspections must be completed prior to the submission of the bid.

Location	Date of Inspection	Signature
Philadelphia International Airport Garages A-F		
Philadelphia International Airport Economy Lot		
Center City Garage – Autopark at Olde City		
Center City Garage – Autopark at Independence Mall		
Center City Garage – Autopark at Gallery Mall		
Center City Garage – Autopark at Jefferson		
Center City Garage – Parkade on 8 th (Autopark at 8 th & Filbert)		
Center City Garage – The Family Courthouse Garage		
Center City Garage – Philadelphia Gateway Parking Garage		
Center City Garage – Autopark at Ben Franklin Bridge		

8. Bidder Signatures:

If bid is by a corporation, form must include the date and be signed here by (a) President or Vice President, and (b) Secretary, Assistant Secretary, Treasurer, Assistant Treasurer, or Officer. If this form is not so signed, a corporate resolution authorizing form of execution must be attached to this bid.

Signature

Typed or Printed Name

Title

Business Name of Bidder

Street Address

City/State/ZIP Code

Telephone Number

Signature

Typed or Printed Name

Title

SEAL:

Date

If offer is by a business entity other than a corporation form must be dated and signed here:

Authorized Signature

Typed or Printed Name

Title

Date

Type of Entity

Business Name of Bidder

Street Address

City/State/ ZIP Code

Telephone Number

9. Affidavit of Non-Collusion:

State of: _____
County of: _____

Bid No. _____

I state that I am _____ (Title) of _____ (Name of my organization) and that I am authorized to make this affidavit on behalf of my firm, and its owners, directors, and officers. I am the person responsible in my firm for the price(s) and the amount of this bid and I have placed my signature below.

I state that:

(1) The price(s) and amount of this bid have been arrived at independently and without consultation, communication or agreement with any other contractor, Bidder or potential Bidder.

(2) Neither the price(s) nor the amount of this bid, and neither the terms nor the approximate price(s) nor approximate amount of this bid, have been disclosed to any other firm or person who is a Bidder or potential Bidder, and they will not be disclosed before bid opening.

(3) No attempt has been made or will be made to induce any firm or person to refrain from submitting a bid in response to this IFB, or to submit a bid higher than this bid, or to submit any intentionally high or noncompetitive bid or other form of complementary bid.

(4) The bid of my organization is made in good faith and not pursuant to any agreement or discussion with, or inducement from, any firm or person to submit a complementary or other noncompetitive bid. I have read, understand and will abide by the Authority's Contractor Integrity Provisions.

(5) _____ (my organization's name) its affiliates, subsidiaries, officers, directors and employees are not currently under investigation by any governmental agency and have not in the last four years been convicted or found liable for any act prohibited by State or Federal law in any jurisdiction, involving conspiracy or collusion with respect to bidding on any public contract, except as follows:

I state that _____ (my organization's name) understands and acknowledges that the above representations are material and important and will be relied on by The Philadelphia Parking Authority when awarding the contract for which this bid is submitted. I understand and my organization understands that any misstatement in this affidavit is and shall be treated as fraudulent concealment from The Philadelphia Parking Authority of the true facts relating to the submission of bids / proposals for this contract.

SWORN TO AND SUBSCRIBED
BEFORE ME THIS ____ DAY
OF 20__

Signature

Printed Name

Notary Public
My Commission Expires: _____

10. Qualifications:

- a. **Type of business:** Individually owned
Check one Partnership
Corporation
LLC
Other

- b. **Number of employees:** Under 25
Check one Under 50
Under 100
Over 100

c. **If you have had previous contracts with the Authority, list date and product or service provided:**

i.....

ii.....

iii.....

d. **Philadelphia Business Activities License Number:** _____

e. **Federal EIN Number:** _____

Philadelphia Parking Authority

SMALL AND SMALL DIVERSE BUSINESS PARTICIPATION SUBMITTAL

Bid Name and Number: _____

Bidder: _____

Contact Name: _____ Email: _____

BIDDER INFORMATION:

Does the Bidder hold a Small Business Procurement Initiative certificate issued by the Pennsylvania Department of General Services? Yes No (MUST check one)

If yes, please identify each category that applies to your business:

1. _____.
2. _____.
3. _____.
4. _____.
5. _____.

The Bidder **MUST** attach a copy of their SBPI certificate. Bidder will be required to maintain their status as a certified Small and Diverse Business throughout the entire term of the contract.

**MANAGER OF CONTRACT ADMINISTRATION
THE PHILADELPHIA PARKING AUTHORITY
701 MARKET STREET, SUITE 5400
PHILADELPHIA, PA 19106**



Bid Decline Form: Bid No. 22-16 – Power Sweeping Services 2022

If you did not intend to submit a bid to the Authority for this solicitation, please return this form immediately.

The undersigned vendor declines to submit a bid for this project.

Name: _____

- Work Statement too “tight” (explain below)
- Unable to meet time period for responding to this IFB
- We do not offer this product or service
- Our schedule would not permit us to perform
- Unable to meet Work Statement
- Work Statement unclear (explain below)
- Unable to meet Insurance Requirements
- Unable to meet Contract Requirements (explain below)
- Other (specify below)

Comments:

Upon completion of this form, please email the form to Shannon Stewart, Manager of Contract Administration at sstewart@philapark.org.

Appendix C
Appendix E - Center City Garage Data - Updated

Bid No. 22-16 Power Sweeping Services 2022
Addendum #1 - Appendix C
UPDATED Appendix E - Center City Garage Data

Garage/Location/Business Hours	Total Spaces	Number of Levels	Square Footage per Level	Vehicle Clearance
Autopark at Olde City -125 South 2nd Street - Open 24/7	615 spaces	Five (5) levels	48,000 sq ft	6'7"
Autopark at Independence Mall - 41 North 6th Street - Open 24/7	612 spaces	Three (3) levels underground	89,100 sq ft	6'6"
Parkade at 8th and Filbert Street - 801 Filbert Street - Open 24/7	1,222 spaces	Six (6) levels	78,000 sq ft	6'7"
Autopark at Gallery Mall - 44 North 9th Street - Mon – Sun, 6:00 AM to 12:00 AM	850 spaces	Eight (8) levels	45,600 sq ft	6'2"
Autopark at Jefferson - 14-18 South 10th Street - Daily, 5:00 AM to 11:00 PM	450 spaces	Five (5) levels	85,000 sq ft	6'10"
Family Courthouse Garage - 1503-11 Arch Street - Mon – Fri, 5:30 AM to 11:00 PM; Sat & Sun, 6:00 AM to 10:00 PM	265 spaces	Three (3) levels	36,400 sq ft	First Level 8'2"
				Remaining Levels 7'0"
Gateway Garage - 1540 Vine Street - Open 24/7	1050 spaces	Twelve (12) levels	22,900 sq ft	6'10"
Autopark at Ben Franklin Bridge - 224 N. 3rd Street - Open 24/7	197 total spaces	Three (3) lots	106,690 total sq ft	-
	Lot A - 65 spaces		Lot A - 34,460 sq ft	
	Lot B - 91 spaces		Lot B - 49,240 sq ft	
	Lot C - 40 spaces		Lot C - 22,990 sq ft	