

**The Philadelphia Parking Authority  
701 Market Street, Suite 5400  
Philadelphia, PA 19106**

**Bid No. 22-13**

**Ticketing Rolls, Paper Tickets and Ticketing Envelopes 2022  
Addendum Two**

To: See Email Distribution List

From: Shannon Stewart  
Manager of Contract Administration

Date: June 10, 2022

No Pages: 2

This addendum is issued on June 10, 2022 prior to the bid due date to add, delete, modify, clarify and/or to respond to questions submitted by prospective bidders regarding the work included in the above referenced solicitation.

**QUESTIONS**

1. **Question:** Regarding the financial statement requirements, would a letter of credit from the bank suffice to releasing our financial statements?

**Response: No, financial statements are required. Please refer II-8 of the bid document for financial statements requirements.**

2. **Question:** If we buy on a yearly quantity estimate, would PPA guarantee no changes to the artwork or copy for the handhelds tickets and envelopes for the first year to give you the best price available and keep back-up products on hand?

**Response: Yes, we will not have any changes.**

3. **Question:** Because of this craziness, are the quantities of the supplied RFP product history etched as the quantity used for the 1-year contract?

**Response: The quantities can vary.**

4. **Question:** When is the 1st order expected? (i.e. Estimated Date/Month). We anticipate sizable raw material price increases within the next several months.

**Response: The first order will be placed approximately within 8 months.**

5. **Question:** To give you a mockup of Blue/Red/Training tickets would be too costly that being said I do not think only us but others would agree that a proof would be sufficient – let us know if physical samples could be waived or can we charge PPA the cost to produce 3 books?

**Response: We need red and blue sample paper tickets to be tested in the machines. The bar code must have a shellac on the soft copy of the ticket. As stated in I-17 of the bid document, "Costs incurred by the Bidder(s) in the preparation of the bid or during any review or negotiations shall be born exclusively by the Bidder(s)."**

**END OF ADDENDUM TWO**