

**The Philadelphia Parking Authority  
701 Market Street, Suite 5400  
Philadelphia, PA 19106**

**Bid No. 20-08**

**Repair and Maintenance to Hydraulic Lifts and Snow Plows  
Addendum One**

To: See Email Distribution List

From: Mary Wheeler  
Manager of Contract Administration

Date: September 8, 2020

No Pages: 2

This addendum is issued on September 8, 2020 prior to the bid due date to add, delete, modify, clarify and/or to respond to questions submitted by prospective offerors regarding the work included in the above referenced solicitation.

**CHANGES TO THE INVITATION FOR BIDS**

1. The bid due date has been extended to Tuesday, September 15, 2020 at 2:00 PM.
2. Bids will be opened publically and read aloud. Bidders can participate in person or via conference call, 215.383.1625, Passcode – 714889.

**QUESTIONS**

1. **Question:** If we do hose assembly, stuff like that, you want to know what our hourly rate is for coming out and working on it and what the markup is?  
**Response:** Yes, we would like to know what your hourly rates are for both regular service and emergency service calls; and we would like to know the markup cost for parts.
2. **Question:** For maintenance and repairs, if some of your products are deemed not repairable, who is responsible for purchasing and replacing the actual plow or new lift?  
**Response:** The Authority will always request a quote from the vendor concerning both examples, but we may decide to purchase plows and salt spreaders and do the installs ourselves. But lifts will need to be installed/repaired by the vendor.

3. **Question:** Is this just maintenance of existing products and if something is needed to be purchased new, will the Authority handle that?

**Response:** This is maintenance and repairs on all existing products and any additional equipment the Authority may purchase in the future. For example, if the vendor is doing maintenance on a salt spreader and new hoses are needed the vendor will give the Authority a quote on the repairs which will include the labor cost and parts cost, and once approved by the Authority the vendor will purchase supplies if not already in your inventory and complete the repairs.

4. **Question:** For the most part, this is just maintenance of existing products?

**Response:** See response to question #3.

5. **Question:** We are requesting relief from the Financial Statement requirement.

**Response:** The requirement to submit financial statements has been waived. Companies may still submit financial statements, however, bids will not be disqualified if financial statements are not submitted.

6. **Question:** Will a bid be disqualified if financial statements are not included with the bid?

**Response:** See response to question #5.

7. **Question:** Will the contractor be able to opt out if PPA wishes to extend the contract?

**Response:** No, that is not how the contract is written at present. The Authority has the sole option to extend for 4 additional 1 year terms. If you take exception to any provision of the sample contract you must indicate the proposed changes in Tab G of your bid.

**END OF ADDENDUM ONE**