



JOB VACANCY ANNOUNCEMENT

Job Title: Booter

Department: Booting

Number of Vacancies: One or more

Employment Type: Full-Time

Representation: District Council 33

Salary Range: U1, \$38,334 - \$47,771

Posting Period: Monday, April 19, 2021 – Friday, April 30, 2021 (Internal Posting)

Persons Eligible:

Current employees of the Philadelphia Parking Authority who have been in their current position for at least six months and has satisfactorily completed the probationary period for the position currently held.

General Description:

The objective of this position is to identify and immobilize vehicles that meet that criteria under the law, including parking tickets, red light camera tickets, traffic court and moving violations.

Principal Duties:

- Patrolling an assigned area with a partner
- Typing license plates into computers
- Securely immobilized vehicle with boot device
- Releasing boots that are paid or to a tow truck

Required Knowledge, Skills and Abilities:

- Must be able to type efficiently and in a timely manner and have some knowledge of operating computers
- Must be able to work outdoors in all weather conditions
- Must be able to lift a minimum of 30 pounds
- Must be able to work nights and weekends
- Must be able to interact with the public in a firm, tactful and courteous manner

Minimum Acceptable Training, Experience, and Education:

- High School Diploma or equivalent
- Valid Driver's License

***Working Hours: Schedule: TBD**

SELECTION PROCESS:

INTERNAL APPLICANTS:

50% - TEST (COMPUTERIZED)

35% - ORAL INTERVIEW

5% - ATTENDANCE

10% - LATEST ANNUAL PERFORMANCE EVALUATION

APPLICANTS WHO HAVE AT LEAST TEN (10) YEARS OF SERVICE WILL HAVE FOUR (4) POINTS ADDED TO THEIR TOTAL SCORE. APPLICANTS WHO ACHIEVE A COMBINED SCORE OF 36 POINTS FROM THE ASSESSMENT TEST, EMPLOYEE EVALUATION AND ATTENDANCE, BASED ON THE WEIGHT EACH CATEGORY IS GIVEN, WILL BE INVITED TO THE ORAL INTERVIEW PHASE OF THE PROCESS. ONLY THOSE APPLICANTS WITH A COMBINED TOTAL SCORE OF 70 WILL BE PLACED ON THE ELIGIBILITY LIST.

The Philadelphia Parking Authority is an Equal Opportunity employer and does not permit discrimination based on race, ethnicity, color, sex, sexual orientation, gender identity, religion, national origin, ancestry, age, disability, marital status, source of income, familial status, genetic information or domestic or sexual violence victim status.

PLEASE EMAIL RESUME/APPLICATION TO:

HUMAN RESOURCES DEPARTMENT

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