



**THE PHILADELPHIA PARKING AUTHORITY
701 MARKET STREET – SUITE 5400
PHILADELPHIA, PA 19106**

**ON-CALL ARCHITECTURAL SERVICES 2020
RFP No. 20-10**

NOTICE TO OFFERORS

Sealed proposals will be received until 2:00 PM on Friday, November 6, 2020, by the Philadelphia Parking Authority (“Authority”), a body corporate and politic created under the laws of the Commonwealth of Pennsylvania in accordance with the Act of June 19, 2001, P.L. 287, No. 22, as amended, known as the “Parking Authority Law,” in the offices of the Authority, located at 701 Market Street, Suite 5400, Philadelphia, PA 19106.

Documents are available for download at the Parking Authority’s website, www.philapark.org. Vendors interested in downloading the documents from the Authority’s website must first register with Mary Wheeler, Manager of Contract Administration, by completing the [Offeror Registration Form](#).

Prospective Offerors are required to attend a mandatory Pre-Proposal Meeting will be held on Wednesday, October 14, 2020 at 11:00 AM at the Authority’s Headquarters, 701 Market Street, Suite 5400, Philadelphia, PA 19107. Offerors must participate in the meeting in-person or via conference call 215.383.1625, Passcode 714889 in order to be considered an eligible Offeror. Due to COVID restrictions, only one representative from each company will be permitted to attend the meeting in person.

Prospective Offerors are encouraged to submit questions until Monday, October 26, 2020 at 2:00 PM. Please forward all questions to Mary Wheeler via email at mwheeler@philapark.org. Only questions submitted in writing will be considered.

Proposals are due no later than 2:00 PM on Friday, November 6, 2020.