



**THE PHILADELPHIA PARKING AUTHORITY  
701 MARKET STREET – SUITE 5400  
PHILADELPHIA, PA 19106**

**INSTALLATION, MAINTENANCE AND REPAIR SERVICES  
FOR ACCESS CONTROL AND VIDEO SURVEILLANCE EQUIPMENT  
RFP No. 20-07**

**NOTICE TO OFFERORS**

Sealed proposals will be received until 1:00 PM on Wednesday, December 2, 2020, by the Philadelphia Parking Authority (“Authority”), a body corporate and politic created under the laws of the Commonwealth of Pennsylvania in accordance with the Act of June 19, 2001, P.L. 287, No. 22, as amended, known as the “Parking Authority Law,” in the offices of the Authority, located at 701 Market Street, Suite 5400, Philadelphia, PA 19106.

Documents are available for download at the Parking Authority’s website, [www.philapark.org](http://www.philapark.org). Vendors interested in downloading the documents from the Authority’s website must first register with Mary Wheeler, Manager of Contract Administration, by completing the [Offeror Registration Form](#).

Prospective Offerors are required to attend a mandatory Pre-Proposal Meeting that will be held on Monday, November 2, 2020 at the offices of the Authority, Lot 9 located at 4101 North Delaware Avenue at 11:00 AM. Offerors must participate in the meeting in order to be considered an eligible Offeror. Due to COVID restrictions, the Authority respectfully asks that only one representative from each company will be permitted to attend the meeting.

Prospective Offerors are encouraged to submit questions until Monday, November 16, 2020 at 2:00 PM. Please forward all questions to Mary Wheeler via email at [mwheeler@philapark.org](mailto:mwheeler@philapark.org). Only questions submitted in writing will be considered.

Proposals are due no later than 1:00 PM on Wednesday, December 2, 2020.